

# **Jefferson County Farmland Protection Board Meeting**

**Tuesday, October 14<sup>th</sup> , 2025 – 7:00PM**

**WVU Tree Fruit Research and Education Center, 67 Apple Harvest Ln,**

**Kearneysville, WV**

## **MINUTES**

**In attendance: Julia Yuhasz, Neill Banks, Kevin Snyder, Glen Hetzel, Steve Stolipher, Jason Adams (Director), Chris Stroeck (Counsel)**

**Absent with Notice: Krista Hoffman, Erik Berndt**

**Call to Order** President Julia Yuhasz called the meeting to order at 7:05 pm

**Approval of Minutes of Previous Meetings** (August 11<sup>th</sup>, August 25<sup>th</sup>, September 22<sup>nd</sup> Special Meetings)

Dr. Hetzel moved to accept the August 11<sup>th</sup> meeting minutes and the August 25<sup>th</sup> and September 22<sup>nd</sup> special meeting minutes. Mr. Banks seconded. The motion carried unanimously

**Approval of Treasurer's Report:** (September)

Ms. Yuhasz moved to accept the August Treasurer's Report. Mr. Banks seconded. The motion carried unanimously

## **Administrative Report**

### **Old Business:**

1. Discussion and possible action for restoration of Property 40

\*This may include executive session to discuss pending litigation per West Virginia Code | §6-9A-4

**Ms. Yuhasz motioned to enter executive session to discuss pending litigation. Mr. Snyder seconded the motion. The motion carried unanimously. Ms. Yuhasz moved to leave executive session at 8:04 pm. Mr. Banks seconded the motion. The motion carried unanimously.**

**Mr. Banks motioned " Despite the lack of a finalized restoration plan approved by both coholders, Jefferson County Farmland Protection Board approves the of the remediation of violations at Property 40, the William Donley Easement". Dr Hetzel seconded the motion. The motion passed unanimously.**

**New Business:**

1. Consider for approval MOU with Potomac Conservancy

**Dr. Hetzel moved to approve the Memorandum of Understanding with Potomac Conservancy pending the correction of scrivener's errors. Ms. Yuhasz seconded the motion. The motion carried unanimously.**

2. Consider for approval Application 2026-01, 2026-02, 2026-03

**The Board will reevaluate the applications at the November meeting pending more available data.**

3. Consider for approval Q1 compensation to BCFPB for Stewardship Manager's salary

**Ms. Yuhasz motioned to approve Q1 compensation to BCFPB for Stewardship Manager's salary. Mr. Snyder seconded the motion. The motion carried unanimously.**

**Public Comment****Adjourn**

The meeting adjourned by unanimous consent at 8:31 pm