

Jefferson County Farmland Protection Board Meeting

Tuesday, October 14th , 2025 – 7:00PM

**WVU Tree Fruit Research and Education Center, 67 Apple Harvest Ln,
Kearneysville, WV**

MINUTES

In attendance: Julia Yuhasz, Neill Banks, Kevin Snyder, Glen Hetzel, Steve Stolipher, Jason Adams (Director), Chris Stroech (Counsel)
Absent with Notice: Krista Hoffman, Erik Berndt

Call to Order President Julia Yuhasz called the meeting to order at 7:05 pm

Approval of Minutes of Previous Meetings (August 11th, August 25th, September 22nd Special Meetings)

Dr. Hetzel moved to accept the August 11th meeting minutes and the August 25th and September 22nd special meeting minutes. Mr. Banks seconded. The motion carried unanimously

Approval of Treasurer's Report: (September)

Ms. Yuhasz moved to accept the August Treasurer's Report. Mr. Banks seconded. The motion carried unanimously

Administrative Report

Old Business:

1. Discussion and possible action for restoration of Property 40

*This may include executive session to discuss pending litigation per West Virginia Code | §6-9A-4

Ms. Yuhasz motioned to enter executive session to discuss pending litigation. Mr. Snyder seconded the motion. The motion carried unanimously. Ms. Yuhasz moved to leave executive session at 8:04 pm. Mr. Banks seconded the motion. The motion carried unanimously.

Mr. Banks motioned " Despite the lack of a finalized restoration plan approved by both coholders, Jefferson County Farmland Protection Board approves the of the remediation of violations at Property 40, the William Donley Easement". Dr Hetzel seconded the motion. The motion passed unanimously.

New Business:

1. Consider for approval MOU with Potomac Conservancy

Dr. Hetzel moved to approve the Memorandum of Understanding with Potomac Conservancy pending the correction of scrivener's errors. Ms. Yuhasz seconded the motion. The motion carried unanimously.

2. Consider for approval Application 2026-01, 2026-02, 2026-03

The Board will reevaluate the applications at the November meeting pending more available data.

3. Consider for approval Q1 compensation to BCFPB for Stewardship Manager's salary

Ms. Yuhasz motioned to approve Q1 compensation to BCFPB for Stewardship Manager's salary. Mr. Snyder seconded the motion. The motion carried unanimously.

Public Comment

Adjourn

The meeting adjourned by unanimous consent at 8:31 pm