

Jefferson County Farmland Protection Board Meeting

Monday, August 11th, 2025 – 7:00PM

JCDA Conference Room 1948 Wiltshire Rd, Kearneysville, WV

Minutes

Attendance: Julia Yuhasz, Kevin Snyder, Neill Banks, Glen Hetzel, Erik Berndt, Krista Hoffman, Jason Adams (Director)

Absent w/o Notice: Steve Stolipher

Call to Order President Julia Yuhasz called the meeting to order at 7:06pm

Approval of Minutes of Previous Meetings (July 14) Mr. Hoffman moved to accept the July meeting minutes. Mr. Berndt seconded. The motion carried unanimously

Approval of Treasurer's Report: (July) Ms. Yuhasz moved to accept the July Treasurer's Report. Mr. Berndt seconded. The motion carried unanimously

Administrative Report

Old Business:

1. Discussion and possible action for restoration of Property 40

*This may include executive session to discuss pending litigation per West Virginia Code | §6-9A-4

Ms. Yuhasz motioned to enter executive session to discuss pending litigation. Mr. Snyder seconded the motion. The motion carried unanimously. Dr. Hetzel moved to leave executive session. Mr. Banks seconded the motion. The motion carried unanimously. No further action taken.

2. Discussion and possible action concerning funding for FY 2025-01 and 2025-03, applications

Ms. Yuhasz motioned to fully fund county only purchases of FY 2025-01 and 2025-03 easement applications at \$6500 per acre and \$7247 per acre respectively. Mr. Banks seconded the motion. The motion carried unanimously.

New Business:

1. Consider for approval lease agreement for office space at WVU Kearneysville Tree Fruit Research Center and Farm

Ms. Yuhasz moved to approve the lease agreement for office space at WVU Kearneysville Tree Fruit Research Center and Farm. Mr. Berndt seconded. The motion carried unanimously

2. Consider for approval moving and logistical services

Ms. Hoffman moved to approve moving and logistical services not to exceed \$1000. Mr. Berndt seconded. The motion carried unanimously

3. Consider for approval the purchase of 1-2 new desktop computers

Ms. Yuhasz moved to approve the purchase of 2 new desktop computers not to exceed \$1500 total. Mr. Berndt seconded. The motion carried unanimously.

4. Consider for approval MSAHF Print Ad split with Berkeley, Morgan Co.

Ms. Yuhasz moved to approve the MSAHF Print Ad split with Berkeley and Morgan Co Farmland Protection Boards at \$233. Mr. Snyder seconded. The motion carried unanimously

5. Consider for approval Spirit of Jefferson Ad buy

Ms. Hoffman moved to approve the Spirit of Jefferson Ad buy. Ms. Yuhasz seconded. The motion carried unanimously.

Public Comment**Adjourn**

Meeting Adjourned at 8:11pm by unanimous consent