

Jefferson County Farmland Protection Board Meeting

Monday, February 10th, 2025 – 6:00PM

JCDA Conference Room 1948 Wiltshire Rd, Kearneysville, WV

Minutes

In Attendance: Glen Hetzel, Kevin Snyder, Julia Yuhasz, Neill Banks, Jason Adams (Director), Steve Stolipher (County Commission liaison)

Absent with notice: Erik Berndt, Kirsta Hoffman

Call to Order

Julia Yuhasz, President called to meeting to order at 6:02pm

Approval of Minutes of Previous Meetings (January 13th)

Mr. Banks moved to accept the December meeting minutes. Dr. Hetzel seconded. The motion carried unanimously.

Approval of Treasurer's Report: (January)

Dr. Hetzel moved to accept the January Treasurer's Report. Mr. Banks seconded. The motion carried unanimously.

Administrative Report

Old Business:

1. Discussion and possible action for restoration of Property 40

Mr. Banks moved to present a remediation plan example prepared by the FPB to all parties involved. Dr. Hetzel seconded the motion. The motion carried unanimously.

New Business:

1. Consider for approval: FY 2024 Audit by Perry & Associates

Mr. Banks moved to approve the FY 2024 Audit by Perry and Associates. Mr. Snyder seconded. The motion carried unanimously.

2. Consider for approval: Terrafirma insurance premium for \$3658

Mr. Banks moved to approve payment of \$3658 for Terrafirma Easement Insurance. Mr. Snyder seconded. The motion carried unanimously.

3. Consider for approval: Rebecca Pearl Q2 Payroll share

Dr. Hetzel moved to approve the Q2 payroll share for Rebecca Pearl, Stewardship Manager. Mr. Snyder seconded. The motion carried unanimously.

4. Consider for approval: Eden Design estimate for 2024 Annual Report

Mr. Banks moved to approve the Eden Design estimate of \$3000 for design and production of the JCFPB annual report. Mr. Snyder seconded. The motion carried unanimously.

5. Consider for approval: Merging tax parcels for new easements

The Board instructed the director to gather more information about the process and cost of merging tax parcels.

6. Public Comment

7. Adjourn

Dr. Hetzel moved to adjourn the meeting. Mr. Snyder seconded. The motion carried unanimously.

The Meeting adjourned at 7:22 pm