

Jefferson County Farmland Protection Board Meeting

Monday, November 4th, 2024 – 6:00PM

JCDA Conference Room 1948 Wiltshire Rd, Kearneysville, WV

Minutes

In Attendance: Glen Hetzel, Kevin Snyder, Julia Yuhasz, Jason Adams (Director) Krista Hoffman, Erik Berndt, Jane Tabb (County Commission liaison)

Call to Order

Approval of Minutes of Previous Meetings (Monday, October 15th, 2024)

Ms. Yuhasz moved to accept the October meeting minutes. Dr. Hetzel seconded. The motion carried unanimously.

Approval of Treasurer's Report: (October)

The Treasurer's report was not yet available as of the day of the meeting

Administrative Report

Dr. Hetzel moved to accept the Administrative Report. Mr. Berndt seconded. The motion carried unanimously.

New Business:

1. Discussion and recommendation from counsel concerning P-40

Ms. Yuhasz moved to enter executive session for the board to discuss pending litigation. Mr. Snyder seconded. The motion carried unanimously. Mr. Berndt moved to exit executive session. Ms. Yuhasz seconded. The motion carried unanimously.

2. Consider for approval: Enforcement of Property 40 violations

Motion postponed pending advice from counsel

3. Consider for approval: Funding of individual FY 2025 Applications

Mr. Berndt moved to approve application offers for 2025-01 and 2025-04 and make counter-offers to applications 2025-02, 2025-03, and 2025-05. Dr. Hetzel seconded the motion. The motion carried unanimously.

4. Consider for approval: Apply for matching funds with NRCS for FY 2025 Applications

The Jefferson County Farmland Protection Board reserves the right to re-arrange items on the agenda if necessary to accommodate time constraints of the public or the Board.

Ms. Yuhasz moved to approve the motion. Mr. Berndt seconded the motion. The motion carried unanimously.

5. Consider for approval: Director graduate program tuition reimbursement

Ms. Yuhasz moved to approve \$4705 in tuition reimbursement of \$6000 allotted for full-time employees so long as the requirements as laid out in the board policy manual under education and professional development are met. Mr. Berndt seconded. The motion carried unanimously.

6. Public Comment

Dr. Colin Stine offered public comment to the Board.

7. Adjourn