

# **Jefferson County Farmland Protection Board Meeting**

**Tuesday October 15, 2024 – 6:00PM**

**JCDA Conference Room 1948 Wiltshire Rd, Kearneysville, WV**

## **Agenda**

### **Call to Order**

**Approval of Minutes of Previous Meetings** (Monday, September 9, 2024)

**Approval of Treasurer's Report:** (August 31 and September 30)

### **Administrative Report**

### **New Business:**

1. Christopher Stroeck Counsel Update on Property 40 violation and deadline action
2. Election of new officers: Vice President and Secretary
3. Consider for approval: Grant Agreement for Property 2024-04 with the West Virginia Outdoor Heritage Conservation Fund (OHCF)
4. Consider for approval: Keller Engineers proposal for the survey for Property 2024-04 for \$6,600.
5. Consider for approval: Mark Schiavone proposal for Easement Documentation Report for Property 2024-04 for \$1,864.76
6. Consider for approval: Sirna Appraisers proposal for YellowBook appraisal for Property 2024-03 for \$1,500.
7. Consider for approval: Perry & Associates Bid for \$6,075 for the FY24 audit
8. Consider for approval: Quarterly invoice of \$6707.39 from Berkeley County Farmland Protection Board for 50% of Stewardship Manager salary and benefits.
9. Consider for approval: Director signature authority for retention letter with Terrafirma.
10. Consider for approval: Add cell phone line for Stewardship Manager, to split with BCFPB at \$50/per month.
11. Consider for approval: Director graduate program tuition reimbursement.

The Jefferson County Farmland Protection Board reserves the right to re-arrange items on the agenda if necessary to accommodate time constraints of the public or the Board.

12. Consider for approval: Resolution in recognition of Catharine Johnson and Dr. Colin Stine.

13. Public Comment

14. Adjourn

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