

Jefferson County Farmland Protection Board

Board Meeting Wednesday, October 12, 2022 6:00 PM

Jefferson County WVU Extension Meeting Room
1948 Wiltshire Road, Kearneysville, WV

Minutes

- Board Attendees –, Neill Banks, Dr. Hetzel, Ms. Johnson, Dr. Stine, Jane Tabb (JCC Representative), Ms. Wheeler, (Executive Director)
- A quorum was met with at least four voting members present.
- Board Absentees – Mr. Jarvis (JCDA Representative) with notice, Erik Berndt, with notice.

* Action item

6:07 PMCall to Order and Opening Remarks

Introduction of Guests - none

Approval of Minutes of Previous Meeting (September 12, 2022) * Moved to approve by Dr. Stine, seconded by Ms. Johnson, approved unanimously.

Approval of Treasurer's Report: * Moved to approve by Ms. Johnson, Seconded by Mr. Banks, approved unanimously.

Administrator's Report

New Business:

- **Consider for approval: New Era Legal Services, PLLC as vendor.** * Moved to approve by Dr. Stine, seconded by Mr. Banks, approved unanimously.
- **Consider for approval: New Era Legal Services, PLLC proposal for continuity of operations plan.** * Moved to approve by Dr. Stine, seconded by Ms. Johnson, approved unanimously.
- **Consider for approval: Fence repair quote of \$1,440.00 for Morgan property wetland from Phillips Fencing & Handyman Services LLC, to be paid from endowed stewardship funds.** * Moved to approve by Dr. Stine, seconded by Dr. Hetzel, approved unanimously.
- **Consider for approval: Jefferson FPB share of 3rd quarter of 2022 salary and benefits for Rebecca Pearl in the amount of \$5,613.81.** * Moved to approve by Dr. Stine, seconded by Mr. Banks, approved unanimously.

Public Comment - none

Closing Remarks - none

Adjourn. 7:06pm.

The Jefferson County Farmland Protection Board reserves the right to re-arrange items on the agenda if necessary to accommodate time constraints of the public or the Board.