

# Jefferson County Farmland Protection Board

Easement / Policy Committee Meeting - Wednesday, May 8, 2019

Jefferson County Public Services Building

Development Authority Conference Room

1948 Wiltshire Rd, Kearneysville, WV 25430

## MINUTES

\* Action item

5:30 pm .....Call to Order and Opening Remarks

In attendance: Jane Tabb, Gavin Perry, Russ Quinn

Approval of Minutes of Previous Meeting (Monday, Feb 11, 2019)\*

### Administrator's Report:

1. Consider and recommend Board action on Claymont notification of a lease for use of the property and a request for approval for the lessee's construction of temporary structures. *Committee agreed to change of the word "request" to "require" in the last section.*
2. Consider and recommend Board action on Deed of Easement for Property LLL for:
  1. Approving an impervious surface limit of six percent (6%) in the farmstead area with an easement held by the Farmland Protection Board. *Committee approved.*
  2. The Board's position as the lead co-holder, or as the subordinate co-holder. *Committee considered options, benefits of lead vs subordinate. Jane Tabb suggested that since the Board holds the easement on the farmstead complex area alone, the Board might consider the benefits of holding the entire easement alone. Other committee members agreed that may be issues or conflicts in the future surrounding the farmstead use that could make it more complicated to resolve with two holders.*
3. Review the Board's options to fund properties without a federal match. Consider and recommend Board action on allocation of funds for county-only easement purchases. *Committee recommends that criteria be reviewed and revised to evaluate local -only projects. Gavin Perry will participate in preparing the draft criteria.*
4. Discuss current policy and alternatives for co-holder requirements for easements. *Committee recommends that this policy be clarified, and a co-holder not be required.*

5. Discuss Board policy for Phase 1 inspections, recommend Board action. *Committee suggested that we adopt the Berkeley policy as written, and include a sign-off for landowners in the application form that warrants the property is free from environmental pollution or hazards.*

6. Spring Monitoring Reports

- Consider and recommend Board action on monitoring report for Property Q\*
- Consider and recommend Board action on monitoring report for Property D\*
- Consider and recommend Board action on monitoring report for Property R1\*
- Consider and recommend Board action on monitoring report for Property R2\*
- Consider and recommend Board action on monitoring report for Property R3\*
- Consider and recommend Board action on monitoring report for Property U\*
- Consider and recommend Board action on monitoring report for Property JJ\*
- Consider and recommend Board action on monitoring report for Property LL\*
- Consider and recommend Board action on monitoring report for Property V\*
  
- Consider and recommend Board action on monitoring report for Property RR\*
- Consider and recommend Board action on monitoring report for Property CC\*
- Consider and recommend Board action on monitoring report for Property Z\*
- Consider and recommend Board action on monitoring report for Property EE\*
- Consider and recommend Board action on monitoring report for Property H\*
- Consider and recommend Board action on monitoring report for Property L\*
- Consider and recommend Board action on monitoring report for Property G\*
- Consider and recommend Board action on monitoring report for Property C\*

*Committee approved all but properties G and C, which had not been completed in time for the meeting.*