# Jefferson County Farmland Protection Board Board Meeting - Monday July 13, 2020

# Conference Call # 605-313-5436 Access code: 453327#

# **MEETING MINUTES**

#### \* Action item

6:45 pm .....Call to Order and Opening Remarks

- Meeting called to order by President Mr. Glenn
- Attending the meeting were Ms. Wheeler, Mr. Glenn, Ms. Johnson, Ms. Tabb, Mr. Quinn, and Mr. Perry, Mr. Kercheval. Absent JCDA representative.

Approval of Minutes of Previous Meeting (June 8, 2020)\*

- Reviewed meeting minutes.
- Hearing no comments or objections, the minutes were approved by unanimous consent.

## **Introduction of Guests:**

• None

#### Treasurer's Report \*

- Ms. Wheeler presented the June Treasurer's report.
  - Mr. Glenn moved to accept Treasurers Report as presented and the motion was seconded by Ms. Quinn. The motion passed unanimously.

## Administrator's Report

• No further additions from written report

#### **New Business:**

Consider for approval: Publicize application deadline for September 30, 2020. \*

- Ms. Wheeler explained this would be publishing in paper, informing applicants, etc.
- Mr. Glenn moved to publicize application deadline, seconded by Mr. Kercheval. The motion passed unanimously.

**Consider for approval**: Purchase of easement on Property LLL.3 for 104.772 acres for a price of \$3,927.00 per acre, less an option payment of \$10,000.00 for a total of \$401,440.00. \*

- Mr. Glenn explained this is our option to purchase, available as option through Dec 2021. It was also discussed this option would flow down even in the case LLL sold the 104 acres to new owners, keeping our option through Dec 2021.
- Mr. Glenn moved to exercise option
- Discussion after motion made ensued, pros/cons.

All Farmland Protection Board meetings are open to the public.

To address the Board, contact Elizabeth Wheeler to be placed on the agenda. Email: Jefferson@wvfp.org Phone: (304) 724-1414

- Mr. Quinn requested information on impact this would have to financial statement / plan over next over 12-18 months.
- Ms. Tabb suggested this item be tabled until next month so that the Administrator could prepare financial over view for the board to review prior to August meeting.
- Mr. Glenn agreed, and withdrew his motion.

**Consider for approval**: Jefferson County Farmland Protection Board (JCFPB) Agricultural Conservation Easement Program (ACEP) Agricultural Land Easement (ALE) Program Agreement, # 543D47201L7 \*

**Consider for approval**: West Virginia Agricultural Land Protection Authority (Authority) Regional Conservation Partnership Program (RCPP) Agricultural Land Easement (ALE) Program Agreement, 553D4720PA025. (RCPP ALE project # 68-3D47-16-1079). \*

**Consider for approval**: West Virginia Agricultural Land Protection Authority (Authority) Regional Conservation Partnership Program (RCPP) Agricultural Land Easement (ALE) Program Agreement, 553D4720PA026. (RCPP ALE project # 68-3D47-17-106). \*

• Mr. Glenn moved to approve execution of these three agreements to enable board to receive cofunding, similar agreements have been signed in the past. Seconded by Mr. Perry, the motion passed unanimously.

**Consider for approval**: Amended Records Policy (Standard 2D) to eliminate redundant duplicates of paper office file and to incorporate current monitoring practices. \*

• Mr. Glenn moved to amend records policy to eliminate duplication. Seconded by Mr. Quinn, the motion passed unanimously.

**Consider for approval:** Formal authorization of Twin Ridge Orchard Inc to use the Farmland Protection Board logo on its website and marketing materials to promote the protected status of the property. \*

- Discussed use of logo, Twin Ridge Orchard's desire to promote positively their farm.
- Mr. Glenn and Ms. Wheeler will work on an agreement/policy to present to board next meeting.
- Tabled for this meeting.

#### 7:35 Adjourned

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Email: Jefferson@wvfp.org Phone: (304) 724-1414

## Jefferson County Farmland Protection Board Balance Sheet As of June 30, 2020

	Jun 30, 20
ASSETS	
Current Assets	
Checking/Savings	4 004 440 04
BCT - ICS	1,994,442.01 106,730.89
BCT - Easement Acquisition Fund Bank of Charles Town	146,551.60
BCT - Fundraising Account	1,045.95
BCT - Stewardship Account	13,106.46
Total Checking/Savings	2,261,876.91
Other Current Assets	
Transfer Taxes Receivable	103,412.03
Legal Retainer	3,000.00
Easement Option	10,000.00
Total Other Current Assets	116,412.03
Total Current Assets	2,378,288.94
Fixed Assets	
Furniture & Fixtures	4,487.90
Computer Equipment	5,676.27
Total Fixed Assets	10,164.17
TOTAL ASSETS	2,388,453.11
LIABILITIES & EQUITY	
Liabilities Current Liabilities	
Accounts Payable	
Accounts Payable	-85.00
•	
Total Accounts Payable	-85.00
Other Current Liabilities	70 545 70
Due to County Commission	78,545.70
Total Other Current Liabilities	78,545.70
Total Current Liabilities	78,460.70
Total Liabilities	78,460.70
Equity	
Reserved for Encumbrances	1,727,867.50
Reserved for Farmland Protect.	1,585,191.54
Net Income	-1,003,066.63
Total Equity	2,309,992.41
TOTAL LIABILITIES & EQUITY	2,388,453.11

12:16 PM

07/13/20

Accrual Basis

## **Jefferson County Farmland Protection Board** Profit & Loss June 2020

	Jun 20
Ordinary Income/Expense	
Income	102 428 20
Transfer Tax	103,428.20
NPS/CWPT/ABPP Grants	9,328.00
Interest/Dividends	2,404.92
Contributions Income	710.00
Total Income	115,871.12
Expense	
Dues and Subscriptions	14.99
Postage and Delivery	22.00
Printing and Reproduction	229.30
Professional Fees	
Computer Support	39.00
Consulting/Contract	1,801.26
Total Professional Fees	1,840.26
Salary & Benefits Expense	22,049.65
Supplies	22.21
Telephone	75.00
Travel & Ent	
Travel	19.72
Total Travel & Ent	19.72
Total Expense	24,273.13
Net Ordinary Income	91,597.99
Other Income/Expense	
Other Expense Conservation Easement Procure	621,178.11
Current Year Encumbrances	,
Easement Costs	
Surveys	1,934.64
Settlement Charges	11,465.89
-	
Total Easement Costs	13,400.53
Total Current Year Encumbrances	13,400.53
Total Other Expense	634,578.64
Net Other Income	-634,578.64
et Income	-542,980.65

12:24 PM

07/13/20

Accrual Basis

## Jefferson County Farmland Protection Board Profit & Loss

July 2019 through June 2020

Octimes Income Income  Transfer Tax  913,542.10  878,575.57  35,028,73  4.0%, MSC/WTASPP Grants    Increase/Dividends  59,310,88  41,302.98  18,008.00  4,328.95    Miscellaneous Income  0.00  1,320.00  -1,320.00  -1,000.96    Total Income  1,035,031.88  924,613.56  110,418.29  110,94    Exponse  200,00  0.00  200,00  100.09,    Contributions Income  3,002.47  305,558  2,756.91  902.39,    Bank Service Charges  -000.00  200,00  -100.09,    Conferences Education Training  1,444.29  915.92  -100.09,    Conferences Education Training  1,442.9  916.93  528.20  -100.09,    Conferences Education Training  1,442.9  910.00  2,189  100.00,    Conferences Education Training  2,448.01  1,211.00  83.00  -23.99,    Protational Fees  2,149.01  1,211.00  23.00  -1.39,    Protational Fees  23.322.81  1,299.83  113.34.35.97.13		Jul '19 - Jun 20	Jul '18 - Jun 19	\$ Change	% Change
Transfer Tax  913.542 10  678.515.37  35.028.73  4.0%    NMSCWTARP Grans  9.328.00  10.00%  118.008.00  43.8%    Contributions income  0.00  1.320.00  -1.320.00  -43.8%    Misceliansous income  0.00  1.320.00  -1.320.00  -1.00.0%    Total income  1.005.031.85  024.613.56  110.418.27  100.0%    Expense  200.00  0.00  200.00  100.0%    Contracting & Minkting Exponse  3.062.47  305.56  2.756.91  902.3%    Bank Service Charges  -60.00  0.00  200.00  -100.0%    Contercores Education Training  1.44.82  915.62  7.40  85.85  2.259  -1.39%    License and Permits  150.50  0.00  2.100.00  2.100.00  2.100.00  2.000  0.00  4.55%  2.05%  -1.39%  9.00%  9.00%  9.00%  9.00%  9.00%  9.00%  9.00%  9.00%  9.00%  9.00%  9.00%  9.00%  9.00%  9.					
microscy07/ABPP Grants  9.328.00  0.00  9.328.00  100.0%    Miscelianeous income  52,860.77  3,475.21  49,375.54  49,375.54    Miscelianeous income  0.00  1,320.00  -1,320.00  -1,320.00    Total income  1,035.031.85  924.813.56  1110.418.29  11.8%    Expense  3,063.07  3,063.07  30.55  2.769.01  100.0%    Conferences  3,063.47  30.55  2.769.01  100.0%    Game Subscriptions  951.40  791.89  158.60  2.23%    Licenses and Permits  15.00  100.00  2.100.00  2.100.00  2.000.01  100.0%    Office Supplies  165.23  78.40  0.83.20.01  45.59  10.00%  45.59  10.00%  45.59  10.00%  45.59  10.00%  45.59  10.00%  45.59  45.5%  10.00%  45.59  10.00%  45.59  10.00%  45.59  10.00%  45.59  10.00%  45.5%  10.00%  45.5%  10.00%  45.5%		012 542 10	979 515 37	35 026 73	4 0%
interset/Dividends  59.310.98  41.302.98  18.008.00  4.380.98    Miscelianeous income  0.00  1.320.00  -1.320.00  -100.0%    Total income  0.00  1.320.00  -1.320.00  -100.0%    Exemt Expense  200.00  0.00  200.00  100.0%    Advertising & Marking Expense  3.062.47  306.56  2.765.91  902.37    Dues and Subscriptions  1.931.40  91.90  92.92  -107.3%    Outes and Subscriptions  1.931.40  91.90  92.92  -107.3%    Miscelianeous  2.189  0.00  42.89  110.8%    Protiting and Reproduction  2.440.01  2.32.20  -1.512.20  2.25.%    Protiting and Reproduction  2.400.01  3.21.10  838.01  68.29    Protiting and Reproduction  2.400.01  1.21.10  838.01  69.27.5%    Computer Support  590.00  1.07.153  3.98.30  12.39.81  300.00    Total Trovel & Ext  2.99.85  3.03.02.33.93.01  12.39.81  3		,			
Contributions income  52,850.77  3,475.21  49,375.56  1,420.8%    Miscelianeous income  0.00  1,320.00  -1,320.00  -100.0%    Total income  1,035,031.85  924,413.56  110,418.29  11.9%    Expense  200.00  0.00  200.00  100.0%    Adverting A Mitching Expense  3,052.47  305.55  2.768.63  000.32%    Data Structure Struct		'		,	
Total Income  1,035,031.85  924,613.56  110.418.29  11.9%    Expanse  200.00  0.00  200.00  100.0%    Advertising & Marketing Expanse  3,062.47  305.56  2,766.31  902.34    Bank Sorvice Charges  60.00  0.00  40.0		'	,	,	
Expanse  200.00  0.00  200.00  100.0%    Adverting & Marketing Expense  3.082.47  305.56  2.768.31  900.23%    Bank Service Charges  400.00  0.00  400.02  -100.0%    Conference Education Training  1.444.92  477.189  526.02  -275.31    Decomposition  2.189  0.00  460.03  -85.0%    Miscolameous  2.189  0.00  2.139  110.00%    Office Supples  165.29  78.40  88.89  110.00%    Professional Fees  2.100.00  2.00  0.00  0.00    Audit  4.200.00  5.682.00  1.512.00  -2.25.9%    Computer Support  6.800.00  1.071.53  4.41.31  4.53%    Computer Support  5.800.01  1.071.53  4.238.81  3.80.9%    Total Professional Fees  2.332.81  12.998.83  10.335.88  7.95%    Supples  3.402.37  7.718.37.2  5.781.88  8.0%    Total Professional Fees  2.332.81	Miscellaneous Income	0.00	1,320.00	-1,320.00	-100.0%
Event Expense  200.00  0.00  200.00  100.0%    Adverting & Markening Expense  300.567  305.56  2.756.91  902.3%    Bank Service Charges  60.00  0.00  60.00  -100.0%    Conference Education Training  1.444.92  915.00  22.89  22.8%    Dues and Subscriptions  951.49  791.89  156.80  22.2%    Conferences and Permits  150.00  100.00  48.00  21.89  100.0%    Office Supplies  165.29  78.40  89.81  113.8%  12.89  100.0%    Printing and Reproduction  2.100.00  2.100.00  0.00  0.0%  42.50  25.83  14.35  45.9%    Computer Support  560.00  1.071.53  -491.53  -49.5%  309.0%  76.5%  309.0%  77.5%  309.0%  78.5%  78.45.7%  72.783.72  5.781.98  80.9%  79.5%  Suppres  78.65.7%  72.783.72  5.781.98  80.9%  79.5%  Suppres  78.65.7%  72.763.72	Total Income	1,035,031.85	924,613.56	110,418.29	11.9%
Advertising & Marketing Expense  3.062 47  305.56  2.76 81  902.3%    Bank Service Charges  60.00  0.00  60.00  -100.0%    Conferences Education Training  1.444.92  915.00  529.92  57.9%    Licenses and Permits  15.00  100.00  -48.00  -22.3%    Miscollaneous  21.89  0.00  21.89  100.0%    Office Supplies  165.29  78.40  88.89  110.8%    Potsag and Delivery  201.70  234.20  -32.5%  -13.9%    Professional Fees  -  -  -13.9%  -1.512.00  -0.00  -0.0%    Audit  4.320.00  5.332.00  -1.512.00  -25.8%  -0.00  -0.0%  -25.8%  -0.00  -0.0%  -0.0%  -0.0%  -0.0%  -0.0%  -1.512.00  -25.8%  -26.8%  -0.552.00  -1.512.00  -25.8%  -0.556  -2.6%  -2.6%  -0.0%  -0.0%  -0.0%  -0.0%  -0.0%  -1.512.00  -5.5%  -0.556  -2.6%	•				
Bark Service Charges					
Contensors Education Training  1.44.92  915.00  552.92  57.9%    Dues and Subscriptions  951.49  791.69  156.60  22.3%    Licenses and Permits  15.00  100.00  24.89  100.0%    Office Supplies  165.29  78.40  86.89  110.8%    Potsage and Delivery  2017.0  234.20  32.50  692.2%    Professional Fees  2.049.01  1.211.00  838.01  692.2%    Accounting  2.106.00  2.000.00  0.00  0.00    Audit  4.320.00  5.332.00  1.717.83  491.53    Computer Support  580.00  1.071.53  491.53  45.5%    Computer Support  580.00  1.071.53  491.53  45.5%    Consuting/Contract  15.92.21  3.983.30  12.398.51  309.0%    Salary & Benfits Expense  78.545.70  72.763.72  5.781.98  8.0%    Total Travel & Ent  289.00  310.00  -21.00  -8.8%    Travel & Ent  2.2671.86				,	
Dues and Subscriptions  9  95149  79189  15980  222%    Learness and Permits  1500  100.00  48500  4850%    Miscellaneous  2189  0.00  2189  100.0%    Office Supplies  16529  78.40  66.89  110.8%    Postage and Delivery  20170  224.20  32.50  -1.3%    Priotesional Fees  2.00.00  2.100.00  0.00  0.0%    Accounting  2.100.00  2.100.00  0.00  0.0%    Audit  4.320.00  5.832.00  -1.512.00  -25.5%    Computer Support  5.800.00  1.071.53  .491.53  .45.5%    Consutting/Contract  16.332.81  12.996.83  103.558  79.5%    Salary & Benefits Expense  78.545.70  72.763.72  6.781.98  8.0%    Supplies  78.456.70  72.763.72  6.781.98  8.0%    Travel & Ent  2.854.60  153.05  1.114.86  8.0%    Travel & Ent  2.671.65  2.144.9					
Learness and Permits  15.00  100.00  24.89  0.00  21.89  0.00.09    Miscellaneous  21.89  0.00  21.89  100.0%    Office Supplies  165.29  78.40  86.89  110.8%    Portossional Fees  2.044.01  1.211.00  838.01  68.2%    Professional Fees  2.100.00  2.100.00  0.00  0.0%    Accounting  2.100.00  5.83.20  1.1512.00  25.5%    Computer Support  5.80.00  1.071.53  4.91.53  4.95.9%    Consulting/Contract  15.32.81  12.996.83  10.335.98  78.5%    Salary & Benefits Expense  78.545.70  72.783.72  5.781.98  8.99.%    Supplies  340.33  377.16  36.85  1.114.4%    Travel & Ent  2.89.00  310.00  -21.00  -8.85%    Travel & Ent  2.871.66  2.144.97  526.69  24.6%    Total Expense  113.842.27  92.818.75  21.023.52  22.7%    Net Ordinary Inco		,			
Miscellaneous  21 89  0.00  21 89  100.0%    Office Supplies  165 29  78 40  66 89  110.8%    Printing and Reproduction  2,040.01  1,211.00  838.01  68 2%    Printing and Reproduction  2,040.01  1,210.00  0.00  0.00    Accounting  2,100.00  2,100.00  0.00  0.00    Audit  4,200.0  5,832.00  -1,512.00  -25.5%    Computer Support  560.00  1071.53  -491.53  -45.5%    Consutting/Contract  16,332.81  3,993.30  12,339.51  309.0%    Salay & Benefits Expense  78,545.70  72,763.72  5,761.98  8.0%    Supplies  289.00  310.00  -21.00  -6.8%    Tasel & Ent  2.671.66  2,144.97  526.69  24.8%    Total Expense  113,842.27  92.818.75  21.023.52  22.7%    Net Ordinary Income  921,169.58  831.794.81  89.947.7  10.8%    Other Income  248,125.00					
Office Supplies  165.29  78.40  86.89  110.8%    Postage and Delivery  2017.0  234.20  532.50  -13.9%    Printing and Reproduction  2.049.01  1,211.00  838.01  69.2%    Professional Fees  2.100.00  2.100.00  0.00  0.0%    Audit  4320.00  5.832.00  -1.512.00  -25.9%    Computer Support  5.900.00  1.071.53  -491.53  -45.9%    Consutting/Contract  16.332.81  12.999.68  10.335.98  79.5%    Salary & Benefits Expense  78.545.70  72.783.72  5.781.98  8.0%    Supplies  340.33  377.16  -68.5  -9.8%    Travel & Ent  2.890.00  310.00  -21.00  -8.7%    Travel & Ent  2.671.66  2.144.97  526.69  24.6%    Total Expense  13.842.27  92.818.75  21.023.52  22.7%    Net Ordinary income  921.189.56  831.794.81  89.394.77  10.0%    Other income  248.125.00 </td <td></td> <td></td> <td></td> <td></td> <td></td>					
Postage and Delivery  20170  23420  -32.50  -13.9%    Printing and Reproduction  2.049.01  1.211.00  838.01  682.2%    Professional Fees  2.100.00  0.00  0.00  0.0%    Audit  4.320.00  5.832.00  -1.512.00  -25.9%    Computer Support  580.00  0.07/15.3  -491.53  -45.9%    Consulting/Contract  16.332.81  3.993.30  12.339.51  309.0%    Total Professional Fees  23.332.81  12.996.83  10.335.98  79.5%    Salary & Benefits Expense  78.645.70  72.78.72  5.781.98  8.0%    Total Professional Fees  28.03.3  377.18  -38.85  -8.8%    Tale Professional Fees  28.00  310.00  -21.00  -6.8%    Travel & Ent  2.890.00  310.00  -21.00  -6.8%    Travel & Ent  2.23.76  1.81.92  -1.168.16  -88.9%    Total Travel & Ent  2.671.66  2.144.97  526.69  24.4.5%    Other Income					
Printing  2,049.01  1,211.00  838.01  69.2%    Professional Fees  2,100.00  2,100.00  0.00  0.00    Auctit  4320.00  5,832.00  -1,512.00  -25.8%    Computer Support  580.00  1071.53  -461.53  -45.8%    Consutting/Contract  16,332.81  3,983.30  12,339.51  309.0%    Total Professional Fees  23,332.81  12,996.63  10,335.98  78.5%    Salary & Benefits Expense  78,545.70  72,763.72  5,761.98  8.0%    Supplies  340.33  377.18  -36.85  -9.8%    Travel & Ent  280.00  310.00  -21.00  -6.8%    Travel & Ent  2,671.65  2,144.97  526.69  24.6%    Total Expense  113,842.27  92,818.75  21.023.52  22.7%    Net Ordinary Income  921,189.58  831,794.81  89,394.77  10.8%    Other Income  248,125.00  448,707.00  -200.582.00  -44.7%    Total Expense  2,000 </td <td></td> <td></td> <td></td> <td></td> <td></td>					
Accounting  2,100.00  2,100.00  0.00  0.00    Audit  4320.00  5,152.00  -25.8%    Computer Support  560.00  1,071.53  -45.8%    Consutting/Contract  16,332.81  3,993.30  12,339.51  309.0%    Total Professional Fees  23,332.81  12,996.83  10,335.98  79.5%    Salary & Benefits Expense  78,545.70  72,763.72  5,761.98  8.0%    Supplies  340.33  377.18  -36.85  -9.8%    Tavel & Ent  280.00  310.00  -21.00  -6.8%    Travel & Ent  2.671.65  2,144.97  526.69  24.5%    Total Travel & Ent  2.671.65  2,144.97  526.69  24.5%    Total Expense  113,842.27  92,818.75  21.023.52  22.7%    Net Ordinary Income  921,189.58  831,794.81  89,394.77  10.8%    Other income  9100 Years Encumbrances  248,125.00  448,707.00  -408,776.00  -448,707.00  -100.0%    Cotal Drior Years	Printing and Reproduction				
Addt  4 200 00  5 / 8 20 00  -1 / 5 / 1 2 00  -2 / 5 8 %    Computer Support  6 80 00  1 / 7 / 1 5 3  -4 / 9 / 1 5 3  -4 / 5 / 1 5 3  -4 / 5 / 1 5 3  -4 / 5 / 1 5 3  -4 / 5 / 1 5 3  -4 / 5 / 1 5 3  -4 / 5 / 1 5 3  -4 / 5 / 1 5 3  -4 / 5 / 5 / 5 / 5 / 5 / 5 / 5 / 5 / 5 /		2 100 00	2 100 00	0.00	0.0%
Computer Support  560.00  1.071.53  4.491.53  4.45.5%    Consulting/Contract  16,332.81  3,993.30  12,399.51  309.0%    Total Professional Fees  23,32.81  12,906.83  10,335.98  79.5%    Salary & Benefits Expense  78,545.70  72,763.72  5,781.98  8.0%    Supplies  340.33  377.18  8.0%  -36.85  -9.8%    Telephone  900.00  900.00  0.00  0.0%  0.0%    Travel & Ent  289.00  310.00  -21.00  -6.8%    Total Travel & Ent  2.671.66  2.144.97  526.69  24.6%    Total Expense  113,842.27  92,818.75  21,023.52  22.7%    Net Ordinary Income  921,189.58  831.794.81  89,934.77  10.8%    Other Income  248,125.00  0.00  248,707.00  -100.0%    Prior Years Encumbrances  248,125.00  448,707.00  -200,582.00  44.7%    Conservation Easement Procure  2,114,187.11  470,280.00  1,643,907.11					
Consulting/Contract  16,332.81  3,993.30  12,399.51  309.0%    Total Professional Fees  23,332.81  12,996.83  10,335.98  79.5%    Supplies  78,545.70  72,763.72  5,781.98  8.0%    Supplies  78,545.70  72,763.72  5,781.98  8.0%    Telephone  900.00  900.00  0.00  0.00    Travel & Ent  289.00  310.00  -21.00  -6.8%    Travel & Ent  2.671.66  2.144.97  526.69  24.6%    Total Travel & Ent  2.671.66  2.144.97  526.69  24.5%    Total Expense  113,842.27  92.818.75  21.023.52  22.7%    Net Ordinary Income  921,189.58  831.794.81  89,394.77  10.8%    Other Income/Expense  0.00  448,707.00  -448,707.00  -100.0%    Conservation Easement Acquisition  0.00  448,707.00  -200,582.00  -44.7%    Other Income  248,125.00  0.00  246,125.00  100.0%    Conservation Easeme			,	,	
Stain y & Benefits Expense  78,547,0  72,763,72  5,781,98  8.0%    Supplies  340,33  377,18  -5,781,98  8.0%    Telephone  300,00  900,00  0.00  0.0%    Travel & Ent  289,00  310,00  -21,00  -6,8%    Travel & Ent  1,856,90  153,05  1,705,85  1,114,6%    Travel & Ent  2,671,66  2,144,97  526,69  24,6%    Total Expense  113,842,27  92,818,75  21,023,52  22,7%    Net Ordinary Income  921,189,58  631,794,81  89,394,77  10.8%    Other Income/Expense  0.00  448,707,00  -448,707,00  -100,0%    Prior Years Encumbrances  248,125,00  448,707,00  -200,582,00  44,7%    Total Other Income  248,125,00  448,707,00  -200,582,00  44,7%    Total Other Income  248,125,00  448,707,00  -200,582,00  44,7%    Other Income  248,125,00  448,707,00  -200,582,00  44,7%    Other					
Supples  340.33  377.18  -38.85  -9.8%    Telephone  900.00  900.00  0.00  0.00  0.0%    Travel & Ent  289.00  310.00  -21.00  -5.8%    Travel & Ent  1.858.90  153.05  1.705.85  1.111.46%    Travel & Ent  2.671.66  2.144.97  526.69  24.6%    Total Travel & Ent  2.671.66  2.144.97  526.69  24.6%    Total Expense  113.842.27  92.818.75  21.023.52  22.7%    Net Ordinary Income  921.189.58  831.794.81  89.394.77  10.8%    Other Income/Expense  0.00  448.707.00  -448.707.00  -100.0%    Prior Years Encumbrances  248.125.00  448.707.00  -20.582.00  -44.7%    Total Other Income  248.125.00  448.707.00  -20.582.00  -44.7%    Conservation Easement Arguisition  0.00  602.000.00  -602.000.00  -602.000.00  -602.000.00  -100.0%    Easement Acquisition  0.00  602.000.00	Total Professional Fees	23,332.81	12,996.83	10,335.98	79.5%
Telephone Travel & Ent  900.00  900.00  0.00  0.0%    Travel & Ent  289.00  310.00  -21.00  -6.8%    Travel & Ent  1,858.90  153.05  1,705.85  1,114.6%    Total Travel & Ent  2,671.66  2,144.97  526.69  24.6%    Total Expense  113,842.27  92,818.75  21,023.52  22.7%    Net Ordinary Income  921,189.58  831,794.81  89,394.77  10.8%    Other Income/Expense  0.00  448,707.00  -448,707.00  -100.0%    Prior Years Encumbrances  248,125.00  0.00  248,125.00  100.0%    Total Prior Years Encumbrances  248,125.00  448,707.00  -200,582.00  -44.7%    Other Income  248,125.00  448,707.00  -200,582.00  -44.7%    Other Expense  0.00  602,000.00  -602,000.00  -100.0%    Easement Acquisition  0.00  602,000.00  -100.0%  248,125.00  0.00  602,000.00  -100.0%    Easement Acquisition  0.00 <td< td=""><td>Salary &amp; Benefits Expense</td><td>78,545.70</td><td>72,763.72</td><td>5,781.98</td><td></td></td<>	Salary & Benefits Expense	78,545.70	72,763.72	5,781.98	
Travel & Ent Meals  289.00  310.00  -21.00  -6.8%    Travel & Ent  289.00  310.00  -21.00  -6.8%    Travel & Ent - Other  523.76  1,681.92  -1.158.16  -68.9%    Total Travel & Ent  2.671.66  2,144.97  526.69  24.6%    Total Expense  113.842.27  92.818.75  21.023.52  22.7%    Net Ordinary Income  921,189.58  831,794.81  89.394.77  10.8%    Other Income/Expense  0.00  448,707.00  -448,707.00  100.0%    Prior Years Encumbrances  248,125.00  448,707.00  -200,582.00  -44.7%    Total Other Income  248,125.00  448,707.00  -200,582.00  -44.7%    Conservation Easement Procure  2,114,187.11  470,280.00  1,643,907.11  349.6%    Current Year Encumbrances  0.00  602,000.00  -602,000.00  -100.0%    Easement Acquisition  0.00  10.67  -10.67  -100.0%    Easement Acquisition  0.00  10.67  -10.67  -100	Supplies				
Meals  289.00  310.00  -21.00  -6.8%    Travel & Ent - Other  1,858.80  153.05  1,705.85  1.114.6%    Travel & Ent - Other  2,671.66  2,144.97  526.69  24.6%    Total Travel & Ent  2,671.66  2,144.97  526.69  24.6%    Total Expense  113,842.27  92.818.75  21,023.52  22.7%    Net Ordinary Income  921,189.58  831,794.81  89,394.77  10.8%    Other Income/Expense  0.00  448,707.00  -448,707.00  -100.0%    Prior Years Encumbrances  248,125.00  0.00  248,125.00  100.0%    Total Other Income  248,125.00  448,707.00  -200,582.00  44.7%    Other Expense  248,125.00  448,707.00  -200,582.00  44.7%    Conservation Easement Procure  2,114,187.11  470,280.00  1,643,907.11  349.6%    Current Year Encumbrances  6,960.41  1,960.35  5,000.06  255.1%    Easement Administration  0.00  10.67  -106.7  -10		900.00	900.00	0.00	0.0%
Travel & Ent - Other  523.76  1,681.92  -1,158.16  -68.9%    Total Travel & Ent  2,671.66  2,144.97  526.69  24.6%    Total Expense  113,842.27  92,818.75  21,023.52  22.7%    Net Ordinary Income  921,189.58  831,794.81  89,394.77  10.8%    Other Income  Prior Years Encumbrances  248,125.00  -448,707.00  -448,707.00  -100.0%    Prior Years Encumbrances  248,125.00  448,707.00  -200,582.00  -444.7%    Total Other Income  248,125.00  448,707.00  -200,582.00  -447.7%    Total Other Income  248,125.00  448,707.00  -200,582.00  -447.7%    Other Expense  0.00  602,000.00  -602,000.00  -100.0%    Current Year Encumbrances  2,114,187.11  470,280.00  1,643,907.11  349.6%    Current Year Encumbrances  0.00  602,000.00  -602,000.00  -100.0%    Easement Administration  0.00  10.67  -10.67  -100.0%    Baselines  6960.41		289.00	310.00	-21.00	-6.8%
Total Travel & Ent  2,671.66  2,144.97  526.69  24.6%    Total Expense  113,842.27  92,818.75  21,023.52  22.7%    Net Ordinary Income  921,189.58  831,794.81  89,394.77  10.8%    Other Income/Expense  0.00  448,707.00  -448,707.00  -100.0%    Other Income  248,125.00  0.00  248,125.00  100.0%    Total Other Income  248,125.00  448,707.00  -200,582.00  -44.7%    Total Other Income  248,125.00  448,707.00  -200,582.00  -44.7%    Other Income  248,125.00  448,707.00  -200,582.00  -44.7%    Other Income  2,114,187.11  470,280.00  1,843,907.11  349.6%    Current Year Encumbrances  2,114,187.11  470,280.00  -100.0%  Easement Administration  0.00  602,000.00  -100.0%    Easement Administration  0.00  10.67  -10.67  -100.0%    Baselines  6,960.41  1,960.35  5,000.06  255.1%    Land Trust of EP - Monitoring<	Travel	1,858.90	153.05	1,705.85	1,114.6%
Total Expense  113,842.27  92,818.75  21,023.52  22.7%    Net Ordinary Income  921,189.58  831,794.81  89,394.77  10.8%    Other Income/Expense  Other Income  921,189.58  831,794.81  89,394.77  10.8%    Other Income  Prior Years Encumbrances  248,125.00  0.00  248,77.00  -100.0%    Total Prior Years Encumbrances  248,125.00  448,707.00  -200,582.00  -444.7%    Total Other Income  248,125.00  448,707.00  -200,582.00  -444.7%    Other Expense  Conservation Easement Procure  2,114,187.11  470,280.00  1,643,907.11  349.6%    Current Year Encumbrances  Easement Acquisition  0.00  602,000.00  -802,000.00  -100.0%    Easement Acquisition  0.00  10.67  -10.67  -100.0%  Easement Acquisition  0.00  602,000.00  -302,000.00  -802,000.00  -802,000.00  -802,000.00  -802,000.00  -802,000.00  -100.0%  Easement Acquisition  0.00  10.067  -100.0%  Easement Acquisition <td< td=""><td>Travel &amp; Ent - Other</td><td>523.76</td><td>1,681.92</td><td>-1,158.16</td><td>-68.9%</td></td<>	Travel & Ent - Other	523.76	1,681.92	-1,158.16	-68.9%
Net Ordinary Income  921,189.58  831,794.81  89,394.77  10.8%    Other Income/Expense Other Income  Prior Years Encumbrances  -  -  -  -  100.0%    Prior Years Encumbrances  248,125.00  0.00  248,707.00  -  -  100.0%    Total Prior Years Encumbrances  248,125.00  448,707.00  -200,582.00  -  44.7%    Total Other Income  248,125.00  448,707.00  -200,582.00  -  44.7%    Other Expense  2,114,187.11  470,280.00  1,643,907.11  349.6%    Current Year Encumbrances  2,114,187.11  470,280.00  1,643,907.11  349.6%    Easement Administration  0.00  602,000.00  -602,000.00  -100.0%    Baselines  6,960.41  1,960.35  5,000.06  255.1%    Land Trust of EP - Monitoring  1,800.00  5,000.00  -3,200.00  -64.0%    Surveys  7,560.45  15,535.00  -7,774.455  -51.3%    Appraisals  3,835.35  8,000.00  -41.6465	Total Travel & Ent	2,671.66	2,144.97	526.69	24.6%
Other Income/Expense  Other Income    Prior Years Encumbrances  248,125.00  0.00  248,707.00  -100.0%    Total Prior Years Encumbrances  248,125.00  0.00  248,125.00  100.0%    Total Other Income  248,125.00  448,707.00  -200,582.00  -44.7%    Other Expense  248,125.00  448,707.00  -200,582.00  -44.7%    Other Expense  2,114,187.11  470,280.00  1,643,907.11  349.6%    Current Year Encumbrances  2,114,187.11  470,280.00  1,643,907.11  349.6%    Easement Acquisition  0.00  602,000.00  -802,000.00  -100.0%    Easement Costs  0.00  10.67  -10.67  -100.0%    Easement Administration  0.00  10.67  -10.67  -100.0%    Baselines  6,960,41  1,960.35  5,000.06  255.1%    Land Trust of EP - Monitoring  1,800.00  5,000.00  -4,164.55  -51.3%    Appraisals  3,835.35  8,000.00  -4,164.65  -52.1%    Settitement Charg	Total Expense	113,842.27	92,818.75	21,023.52	22.7%
Other income Prior Years Encumbrances    Easement Acquisition  0.00  448,707.00  -448,707.00  -100.0%    Prior Years Encumbrances  248,125.00  0.00  248,125.00  100.0%    Total Prior Years Encumbrances  248,125.00  448,707.00  -200,582.00  -44.7%    Total Other Income  248,125.00  448,707.00  -200,582.00  -44.7%    Other Expense  Conservation Easement Procure  2,114,187.11  470,280.00  1,643,907.11  349.6%    Current Year Encumbrances  0.00  602,000.00  -602,000.00  -100.0%    Easement Costs  0.00  10.67  -10.67  -100.0%    Easement Administration  0.00  10.67  -10.67  -100.0%    Easement Costs  6,960.41  1,960.35  5,000.06  255.1%    Land Trust of EP - Monitoring  1,800.00  5,000.00  -3,220.00  -44.0%    Surveys  7,560.45  15,535.00  -7,974,55  -51.3%    Appraisals  38,353  8,000.00  -4,164.65  -52.1%	Net Ordinary Income	921,189.58	831,794.81	89,394.77	10.8%
Prior Years Encumbrances  0.00  448,707.00  -448,707.00  -100.0%    Prior Years Encumbrances - Other  248,125.00  0.00  248,125.00  100.0%    Total Prior Years Encumbrances  248,125.00  448,707.00  -200,582.00  -44.7%    Total Other Income  248,125.00  448,707.00  -200,582.00  -44.7%    Other Expense  248,125.00  448,707.00  -200,582.00  -44.7%    Other Expense  2,114,187.11  470,280.00  1,643,907.11  349.6%    Current Year Encumbrances  2,114,187.11  470,280.00  -602,000.00  -100.0%    Easement Acquisition  0.00  602,000.00  -802,000.00  -100.0%    Baselines  6,960.41  1,960.35  5,000.06  255.1%    Land Trust of EP - Monitoring  1,800.00  5,000.00  -3,200.00  -64.0%    Surveys  7,560.45  15,535.00  -7,974.55  -51.3%    Appraisals  3835.35  8,000.00  4164.65  -52.1%    Settlement Charges  38,026.89  10,699.45					
Easement Acquisition  0.00  448,707.00  -448,707.00  -100.0%    Prior Years Encumbrances  248,125.00  0.00  248,125.00  100.0%    Total Prior Years Encumbrances  248,125.00  448,707.00  -200,582.00  -44.7%    Total Other Income  248,125.00  448,707.00  -200,582.00  -44.7%    Other Expense  2,114,187.11  470,280.00  1,643,907.11  349.6%    Current Year Encumbrances  2,114,187.11  470,280.00  -802,000.00  -100.0%    Easement Acquisition  0.00  602,000.00  -802,000.00  -100.0%    Easement Acquisition  0.00  10.67  -10.67  -100.0%    Baselines  6,960.41  1,960.35  5,000.06  255.1%    Land Trust of EP - Monitoring  1,800.00  5,000.00  -3,200.00  -64.0%    Surveys  7,560.45  15,555.00  -7,974,55  -51.3%    Appraisals  3,835.35  8,000.00  11.00  100.0%    Total Easement Costs  58,194.10  41,205.47  16,988.6					
Prior Years Encumbrances - Other  248,125.00  0.00  248,125.00  100.0%    Total Prior Years Encumbrances  248,125.00  448,707.00  -200,582.00  -44.7%    Total Other Income  248,125.00  448,707.00  -200,582.00  -44.7%    Other Expense Conservation Easement Procure Current Year Encumbrances  2,114,187.11  470,280.00  1,643,907.11  349.6%    Easement Acquisition Easement Acquisition  0.00  602,000.00  -602,000.00  -100.0%    Easement Acquisition Easement Costs  0.00  1.667  -10.67  -100.0%    Baselines  6,960.41  1,960.35  5,000.06  255.1%    Land Trust of EP - Monitoring  1,800.00  5,000.00  -3,200.00  -64.0%    Surveys  7,560.45  15,535.00  -7,745.5  -52.1%    Appraisals  338,028.89  10,699.45  27,327.44  255.4%    Other  11.00  0.00  11.00  100.0%    Total Current Year Encumbrances  58,194.10  41,205.47  16,988.63  41.2%    Total Current Year Encu		0.00	448 707 00	-448 707 00	-100.0%
Total Other Income  248,125.00  448,707.00  -200,582.00  -44.7%    Other Expense Conservation Easement Procure Current Year Encumbrances  2,114,187.11  470,280.00  1,643,907.11  349.6%    Easement Acquisition Easement Acquisition  0.00  602,000.00  -602,000.00  -100.0%    Easement Administration  0.00  10.67  -10.67  -100.0%    Easement Administration  0.00  5,000.06  255.1%    Land Trust of EP - Monitoring  1,800.00  5,000.00  -3,200.00  -64.0%    Surveys  7,560.45  15,535.00  -7,974.55  -51.3%    Appraisals  3,835.35  8,000.00  -4,164.65  -52.1%    Settlement Charges  38,026.89  10,699.45  27,327.44  255.4%    Other  11.00  0.00  11.00  100.0%    Total Current Year Encumbrances  58,194.10  643,205.47  -585,011.37  -91.0%    Total Other Expense  2,172,381.21  1,113,485.47  1,058,895.74  95.1%    Net Other Income  -1,924,256.21  -6				· ·	
Other Expense Conservation Easement Procure Current Year Encumbrances  2,114,187.11  470,280.00  1,643,907.11  349.6%    Current Year Encumbrances  0.00  602,000.00  -602,000.00  -100.0%    Easement Acquisition  0.00  10.67  -10.67  -100.0%    Easement Costs  6,960.41  1,960.35  5,000.06  255.1%    Land Trust of EP - Monitoring  1,800.00  5,000.00  -3,200.00  -64.0%    Surveys  7,560.45  15,535.00  -7,974.55  -51.3%    Appraisals  3,835.35  8,000.00  -4,164.65  -52.1%    Settlement Charges  38,026.89  10,699.45  27,327.44  255.4%    Other  11.00  0.00  11.00  100.0%    Total Easement Costs  58,194.10  41,205.47  16,988.63  41.2%    Total Current Year Encumbrances  58,194.10  643,205.47  -585,011.37  -91.0%    Total Other Expense  2,172,381.21  1,113,485.47  1,058,895.74  95.1%    Net Other Income  -1,924,256.21  -66	Total Prior Years Encumbrances	248,125.00	448,707.00	-200,582.00	-44.7%
Conservation Easement Procure  2,114,187.11  470,280.00  1,643,907.11  349.6%    Current Year Encumbrances  0.00  602,000.00  -602,000.00  -100.0%    Easement Acquisition  0.00  602,000.00  -602,000.00  -100.0%    Easement Administration  0.00  10.67  -10.67  -100.0%    Baselines  6,960.41  1,960.35  5,000.06  255.1%    Land Trust of EP - Monitoring  1,800.00  5,000.00  -3,200.00  -64.0%    Surveys  7,560.45  15,535.00  -7,974.55  -51.3%    Appraisals  3,835.35  8,000.00  -4,164.65  -52.1%    Settlement Charges  38,026.89  10,699.45  27,327.44  255.4%    Other  11.00  0.00  11.00  100.0%    Total Easement Costs  58,194.10  643,205.47  -585,011.37  -91.0%    Total Other Expense  2,172,381.21  1,113,485.47  1,058,895.74  95.1%    Net Other Income  -1,924,256.21  -664,778.47  -1,259,477.74	Total Other Income	248,125.00	448,707.00	-200,582.00	-44.7%
Current Year Encumbrances  0.00  602,000.00  -602,000.00  -100.0%    Easement Acquisition  0.00  10.67  -10.67  -100.0%    Easement Costs  6,960.41  1,960.35  5,000.06  255.1%    Land Trust of EP - Monitoring  1,800.00  5,000.00  -3,200.00  -64.0%    Surveys  7,560.45  15,535.00  -7,974.55  -51.3%    Appraisals  3,835.35  8,000.00  -4,164.65  -52.1%    Settlement Charges  38,026.89  10,699.45  27,327.44  255.4%    Other  11.00  0.00  11.00  100.0%    Total Easement Costs  58,194.10  41,205.47  16,988.63  41.2%    Total Current Year Encumbrances  58,194.10  643,205.47  -585,011.37  -91.0%    Total Other Expense  2,172,381.21  1,113,485.47  1,058,895.74  95.1%    Net Other Income  -1,924,256.21  -664,778.47  -1,259,477.74  -189.5%	Other Expense				
Easement Acquisition  0.00  602,000.00  -602,000.00  -100.0%    Easement Costs  0.00  10.67  -10.67  -100.0%    Easement Administration  0.00  10.67  -10.67  -100.0%    Baselines  6,960.41  1,960.35  5,000.06  255.1%    Land Trust of EP - Monitoring  1,800.00  5,000.00  -3,220.00  -64.0%    Surveys  7,560.45  15,535.00  -7,974.55  -51.3%    Appraisals  3,835.35  8,000.00  -4,164.65  -52.1%    Settlement Charges  38,026.89  10,699.45  27,327.44  255.4%    Other  11.00  0.00  11.00  100.0%    Total Easement Costs  58,194.10  41,205.47  16,988.63  41.2%    Total Current Year Encumbrances  58,194.10  643,205.47  -585,011.37  -91.0%    Total Other Expense  2,172,381.21  1,113,485.47  1,058,895.74  95.1%    Net Other Income  -1,924,256.21  -664,778.47  -1,259,477.74  -189.5%		2,114,187.11	470,280.00	1,643,907.11	349.6%
Easement Administration  0.00  10.67  -10.67  -100.0%    Baselines  6,960.41  1,960.35  5,000.06  255.1%    Land Trust of EP - Monitoring  1,800.00  5,000.00  -3,200.00  -84.0%    Surveys  7,560.45  15,535.00  -7,974.55  -51.3%    Appraisals  3,835.35  8,000.00  -4,164.65  -52.1%    Settlement Charges  38,026.89  10,699.45  27,327.44  255.4%    Other  11.00  0.00  11.00  100.0%    Total Easement Costs  58,194.10  41,205.47  16,988.63  41.2%    Total Current Year Encumbrances  58,194.10  643,205.47  -585,011.37  -91.0%    Total Other Expense  2,172,381.21  1,113,485.47  1,058,895.74  95.1%    Net Other Income  -1,924,256.21  -664,778.47  -1,259,477.74  -189.5%	Easement Acquisition	0.00	602,000.00	-602,000.00	-100.0%
Baselines  6,960.41  1,960.35  5,000.06  255.1%    Land Trust of EP - Monitoring  1,800.00  5,000.00  -3,200.00  -64.0%    Surveys  7,560.45  15,535.00  -7,974.55  -51.3%    Appraisals  3,835.35  8,000.00  -4,164.65  -52.1%    Settlement Charges  38,026.89  10,699.45  27,327.44  255.4%    Other  11.00  0.00  11.00  100.0%    Total Easement Costs  58,194.10  41,205.47  16,988.63  41.2%    Total Current Year Encumbrances  58,194.10  643,205.47  -585,011.37  -91.0%    Total Other Expense  2,172,381.21  1,113,485.47  1,058,895.74  95.1%    Net Other Income  -1,924,256.21  -664,778.47  -1,259,477.74  -189.5%		0.00	10.67	-10.67	-100.0%
Land Trust of EP - Monitoring  1,800.00  5,000.00  -3,200.00  -64.0%    Surveys  7,560.45  15,535.00  -7,974.55  -51.3%    Appraisals  3,835.35  8,000.00  -4,164.65  -52.1%    Settlement Charges  38,026.89  10,699.45  27,327.44  255.4%    Other  11.00  0.00  11.00  100.0%    Total Easement Costs  58,194.10  41,205.47  16,988.63  41.2%    Total Current Year Encumbrances  58,194.10  643,205.47  -585,011.37  -91.0%    Total Other Expense  2,172,381.21  1,113,485.47  1,058,895.74  95.1%    Net Other Income  -1,924,256.21  -664,778.47  -1,259,477.74  -189.5%					
Surveys  7,560.45  15,535.00  -7,974.55  -51.3%    Appraisals  3,835.35  8,000.00  -4,164.65  -52.1%    Settlement Charges  38,026.89  10,699.45  27,327.44  255.4%    Other  11.00  0.00  11.00  100.0%    Total Easement Costs  58,194.10  41,205.47  16,988.63  41.2%    Total Current Year Encumbrances  58,194.10  643,205.47  -585,011.37  -91.0%    Total Other Expense  2,172,381.21  1,113,485.47  1,058,895.74  95.1%    Net Other Income  -1,924,256.21  -664,778.47  -1,259,477.74  -189.5%					
Settlement Charges Other  38,026.89 11.00  10,699.45 0.00  27,327.44 11.00  255.4% 100.0%    Total Easement Costs  58,194.10  41,205.47  16,988.63  41.2%    Total Current Year Encumbrances  58,194.10  643,205.47  -585,011.37  -91.0%    Total Other Expense  2,172,381.21  1,113,485.47  1,058,895.74  95.1%    Net Other Income  -1,924,256.21  -664,778.47  -1,259,477.74  -189.5%	<del>_</del>				-51.3%
Other  11.00  0.00  11.00  100.0%    Total Easement Costs  58,194.10  41,205.47  16,988.63  41.2%    Total Current Year Encumbrances  58,194.10  643,205.47  -585,011.37  -91.0%    Total Other Expense  2,172,381.21  1,113,485.47  1,058,895.74  95.1%    Net Other Income  -1,924,256.21  -664,778.47  -1,259,477.74  -189.5%	Appraisals	3,835.35	8,000.00	-4,164.65	-52.1%
Total Easement Costs  58,194.10  41,205.47  16,988.63  41.2%    Total Current Year Encumbrances  58,194.10  643,205.47  -585,011.37  -91.0%    Total Other Expense  2,172,381.21  1,113,485.47  1,058,895.74  95.1%    Net Other Income  -1,924,256.21  -664,778.47  -1,259,477.74  -189.5%	Settlement Charges	38,026.89	10,699.45	27,327.44	255.4%
Total Current Year Encumbrances  58,194.10  643,205.47  -585,011.37  -91.0%    Total Other Expense  2,172,381.21  1,113,485.47  1,058,895.74  95.1%    Net Other Income  -1,924,256.21  -664,778.47  -1,259,477.74  -189.5%	Other	11.00	0.00	11.00	100.0%
Total Other Expense  2,172,381.21  1,113,485.47  1,058,895.74  95.1%    Net Other Income  -1,924,256.21  -664,778.47  -1,259,477.74  -189.5%	Total Easement Costs	58,194.10	41,205.47	16,988.63	41.2%
Net Other Income -1,924,256.21 -664,778.47 -1,259,477.74 -189.5%	Total Current Year Encumbrances	58,194.10	643,205.47	-585,011.37	-91.0%
	Total Other Expense	2,172,381.21	1,113,485.47	1,058,895.74	95.1%
Net Income	Net Other Income	-1,924,256.21	-664,778.47	-1,259,477.74	-189.5%
	Net Income	-1,003,066.63	167,016.34	-1,170,082.97	-700.6%

# Jefferson County Farmland Protection Board

#### Register: Bank of Charles Town

From 06/01/2020 through 06/30/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	С	Deposit	Balance
06/01/2020			Conservation Easement	Deposit		x	21.89	87,598.61
06/01/2020	Wire Trans	Conrad Legal Corpor	Conservation Easement		621,200.00	х		-533,601.39
06/01/2020			BCT - ICS	Funds Transfer		х	621,004.61	87,403.22
06/03/2020			BCT - ICS	Funds Transfer		х	11,675.00	99,078.22
06/04/2020			BCT - ICS	Funds Transfer		x	151.20	99,229.42
06/10/2020	4140	Conrad Legal Corpor	Current Year Encumbr	Settlement Cha	11,445.89	х		87,783.53
06/10/2020		James Walker	Professional Fees:Cons	Invoices 047 a	619.76	х		87,163.77
06/12/2020			BCT - ICS	Funds Transfer		х	619.76	87,783.53
06/15/2020			BCT - ICS	Funds Transfer		х	156.78	87,940.31
06/16/2020			BCT - ICS	Funds Transfer		x	11,445.89	99,386.20
06/17/2020			BCT - ICS	Funds Transfer		х	473.00	99,859.20
06/18/2020			Transfer Taxes Receiva	Deposit		х	68,283.27	168,142.47
06/18/2020			BCT - ICS	Funds Transfer	18,283.27	х		149,859.20
06/25/2020	4142	W.B. Mason Co., Inc.	Supplies	Invoices 21096	22.21			149,836.99
06/25/2020	4143	Progressive Printing	Printing and Reproduct	Invoice 65567	229.30			149,607.69
06/25/2020	4144	Keller Engineers, Inc.	Current Year Encumbr	Invoice 03964	1,934.64			147,673.05
06/29/2020			NPS/CWPT/ABPP Gr	Deposit		х	9,328.00	157,001.05
06/29/2020			BCT - ICS	Funds Transfer	9,167.20	Х		147,833.85
06/30/2020			Interest/Dividends	Interest		х	174.96	148,008.81
06/30/2020			Current Year Encumbr	Service Charge	20.00	Х		147,988.81
06/30/2020	4145	James Walker	Professional Fees:Cons	Invoices 049-052	1,266.50			146,722.31
06/30/2020	4146	Elizabeth Wheeler	-split-	June Expenses	116.72			146,605.59
06/30/2020	4150	Sheriff of Jefferson C	Due to County Commi	VOID: Elizabet		х		146,605.59
06/30/2020	4151	Sheriff of Jefferson C	-split-	Wheeler P-Card	53.99			146,551.60

#### Jefferson County Farmland Protection Board

#### Administrative Monthly Report .... Monday, July 13, 2020

#### Easement Status:

Property LLL.3 (104.722 ac): Preparing deed and survey for P&Z review, and baseline. Baseline field work has been ordered to record current conditions.

FY 20 easement applications: NRCS still has not announced its selections of application submitted in November 2019.

FY21 Easement applications: I suggest a deadline of October 1 in order to give us time for processing new applications. The easement committee would review

<u>New Application/Inquiry:</u> Harpers Ferry District, 175 ac Harpers Ferry District, 94 acres Charles Town District, 247 ac Middleway District, 176 ac

Projects in process:

Preparing to apply for ABPP funding for Property SD04, 156ac. in Shepherdstown Battlefield. Had preliminary discussion with new ABPP staff person assigned to WV. Historic Landmarks Commission prepared and submitted Section 106 to WV SHPO – we can't proceed until SHPO signs off. ABPP application deadline is July 31.

<u>Financial:</u> Donations June 9 – July 13: \$8,167

<u>Administrative:</u> The Farmland Protection Board website was hacked on June 18 and is not operational now. The WV Authority, which manages the site for all WV FPBs, is working to correct the problem. This may take several weeks. The Jefferson.wvfp email still works.

July 21 - discussion with Berkeley county re: Monitoring contractor for both counties

Board deadlines:

Budget – Finance Committee should prepare the 2021 budget in July. Draft budget will be ready this week. Finance Committee: Gavin Perry, Jane Tabb, Rob Glenn

Board member recruits: need to find a replacement for Russ Quinn before his term ends in August: (Farm Bureau member, farmer)