

Conservation Easement Application Form

General Information

- Date: _____
- Property Owner(s): _____
- Address: _____
- Contact Number(s): _____

Property Information

- Physical easement property location _____
- Deed Reference(s):
 - Book _____ Page _____ Tax Map _____ Parcel _____
 - Book _____ Page _____ Tax Map _____ Parcel _____
 - Book _____ Page _____ Tax Map _____ Parcel _____
- Acreage:
 - Total Acres in Deeds or Plats _____ Acres Offered for Easement _____ CREP Acres _____

Questions Pertaining to Property (Please answer **Yes** or **No** to all questions. All questions must be completed)

- Does the property have current farm-use valuation for property tax purposes? _____ if yes, attach most recent filing.
- Does the landowner own mineral rights? _____
- Have mineral, gas, or oil rights been leased? _____ if so, attach copy of lease(s).
- Has there ever been a mineral, gas, or oil rights lease(s) that has expired? _____ Has a release been recorded for the lease? _____ if so, attach copy of the lease and release.
- Are there any other third-party interest in the property, such as, but not limited to: Life Estate Rights, Right of First Refusal, Living Rights, Water Rights, Deed Limitations, Hunting Rights or Land Use Rights? _____ if so, attach all documents.
- Is the property in a trust or corporation? _____ if yes, please attach proper documentation?
- Does the property have a conservation plan? _____ if yes, attach plan or NRCS letter of confirmation.
- Are there any power-line right-of-ways or plans for power-line right-of-ways located on the property? _____ if so, attach documents.
- Are there any other right-of-ways located on the property? _____ if so, attach documents.
- Does the property have any underground fuel tanks? _____
- Are there any dumps located on the property? _____
- Is the property currently listed for sale or subject to a sales contract? _____
- Is the property in the estate process, or has it been inherited within the last two years? _____ Attach details.
- How many residential sites are currently located on the property? _____ Does the landowner wish to include the existing home site(s) in the easement? _____
- Does the landowner want to reserve future residential sites for the property? _____ If so, how many _____ . Where on the property would the sites be located? Attach a map of proposed areas.

Financial Information Pertaining to the Property

- Does the property owner wish to donate an Easement? _____
(Property owners wishing to fully donate an easement should contact the Hampshire County Farmland Protection Board because application requirements will change)
- Does the property owner wish to sell an Easement? _____ If Yes, please indicate the offering price for the purchase of an easement on the property in the space provided below.
 - **Offering Price:** (The HCFPB currently does not consider offers of more than \$2100 per acre. Offering price is included in the ranking process at the County level. A lower offering price may increase your ranking score.)
 - **Funding Options:** HCFPB allows landowners to choose to apply for NRCS (Federal) funding, State funding, or County funding (or try for all three). NRCS funding is an opportunity to fully fund an easement with 50% Federal funds and 50% County and/or State funds. NRCS funding pays at 100% of the asking price or

appraised value, whichever is lowest. State funding pays at 100% of the asking price or appraised value, whichever is lowest, and consists of State and County funds. County funding pays at 60% of the asking price or appraised value, whichever is lowest, and consists only of County funds. Restrictions for NRCS, State, and County easements differ. Please consult the Director of the HCFPB for more information.

- **Property owner wishes to apply for NRCS (Federal) Funding, State Funding, or County Funding** (*may select more than one option*) _____.

Total Offer	# of acres	Price per acre (<i>Max allowed \$2100</i>)

- Has an appraisal been completed within the past 2 years? _____ If so, attach appraisal
- Are there any secured debts or liens on the property? _____ If Yes, indicate the holder and the dollar amount in the space provided below.

Holder	Dollar amount

- Will the lender agree to subordinate the loan? _____ if yes please attach a subordination letter from the lender.

Briefly describe future plans for the property: *Can use additional sheet of paper if needed*

Documents to include in this application:

- Property Plat Map(s)
- Deed description (s)
- Aerial map showing the boundaries of the property offered for Easement
- Tax map (available from the Hampshire County Assessor’s Office)
- Soil map and profile (HCFPB’s Director can assist with this map)
- NRCS letter confirming NRCS-USDA Conservation Plan
- Letter of subordination from financial institution (if applicable)
- Farm Use Valuation Filing (available from the Hampshire County Assessor’s Office)
- The following forms from USDA only if applying for Federal funding: AGI Form, Form AD-1026, and any form required by USDA to participate in ACEP/ALE.
All of these forms are required for persons listed on the property deed(s) and their spouses, regardless of whether they are listed on the deed or not.
- Verification Letter obtained from the County Planning Office that the property is eligible to be subdivided.
- All other documents requested herein

Signatures: All owners must sign this application. Signing this application indicates consent to apply to the Hampshire County Farmland Protection Program and agreement with the following statement:

To the best of my knowledge, the information expressed in this application is accurate, and I understand that any information herein found to be false may disqualify me from the Farmland Protection Program.

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____