BERKELEY COUNTY FARMLAND PROTECTION BOARD

P.O. Box 1243, Martinsburg, WV 25402

AGENDA/MEETING NOTICE – Regular Meeting

DATE: **13 October 2026**
LOCATION: Economic Development Authority Conference Room
300 Foxcroft Avenue, Suite 201
Martinsburg WV 25401
Or by Zoom:
https://us02web.zoom.us/j/87015314329?pwd=MxF0GE1cLQRjBs6wtdbc1UnZirDSjZ.1
Meeting ID: 870 1531 4329 Passcode: 283463 Dial: +1 301 715 8592 US

TIME: 6:00 P.M. REGULAR MEETING

I. CALL TO ORDER
II. ROLL CALL
III. APPROVAL OF AGENDA/MEETING NOTICE
IV. APPROVAL OF MINUTES: 14 September 2026 Regular Meeting & 5 October 2026 Special Committee Meeting
V. REPORTS (All items for Discussion/Action)
   A. Approval of Treasurer's Report and Check Detail (September Financials)
      a. Approval of Bank Transfer (as needed)
   B. Executive Director's Report
   C. Board Member Reports
VI. BUSINESS ITEMS (All items for Discussion/Action)
   A. Discuss/Consider for Approval: Selection of Proposal for future Audits
   B. Discuss/Consider for Approval: Budget Updates
      1. Set-Aside for Acquisitions
      2. Accounting Software
      3. Software for Stewardship: LENS & authorization to proceed
   C. Discuss/Consider for Approval: Set date for Vetting Meeting
   D. Discuss/Consider for Approval: Tax Delinquencies
   E. Discuss/Consider for Approval: Phase 2 environmental report for Seibert property

   OTHER BUSINESS ITEMS
VII. PUBLIC COMMENT
VIII. ADJOURNMENT

POSTED TO PUBLIC: _____
(Date) (Time)

The Berkeley County Farmland Protection Board (the Board) may enter executive session for possible *legal matters, personnel matters, or real estate acquisitions* pursuant to WV Code *§6-9A-4.*

The Board reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Board.