



# BERKELEY COUNTY FARMLAND PROTECTION BOARD

P.O. Box 1243, Martinsburg, WV 25402

## AGENDA/MEETING NOTICE – Regular Meeting

DATE: **12 January 2026**

LOCATION: Economic Development Authority Conference Room  
300 Foxcroft Avenue, Suite 201  
Martinsburg WV 25401

Or by Zoom: <https://us02web.zoom.us/j/86461300227?pwd=1siYnWcb8WBXLBIb8bi5xMaOptUjhh.1>

Meeting ID: 864 6130 0227 Passcode: 575242 Dial: +1 301 715 8592 US

TIME: 6:00 P.M. REGULAR MEETING

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA/MEETING NOTICE
- IV. APPROVAL OF MINUTES: 8 December 2025 Regular Meeting
- V. ELECTION OF OFFICERS
- VI. COMMITTEE ASSIGNMENTS
- VII. REPORTS (All items for Discussion/Action)
  - A. Approval of December 2025 Financials
    - a. Approval of Bank Transfer (as needed)
  - B. Executive Director's Report
  - C. Board Member Reports
- VIII. BUSINESS ITEMS (All items for Discussion/Action)
  - A. Discuss/Consider for Approval: Property Tax Delinquencies
  - B. Consider for Approval: Issue-Related Visit reports & any follow-up action needed thereof
  - C. Discuss/Consider for approval: Re-visit monitoring violation report & any follow-up action needed thereof
  - D. Discuss: Strategic Plan Review
  - E. Discuss: Scoring changes
  - F. Discuss/Consider for Approval: Policy Updates for 4.1.4 NRCS Easement Funding Policy & 80% encumbrances, and 5.3.15 Acceptable Price Offer Changes for Acreage Changes
  - G. Discuss/Consider for Approval: BCYF Sponsorship & Ad and/or American Conservation Film Festival Sponsorship

### OTHER BUSINESS ITEMS

- IX. PUBLIC COMMENT
- X. ADJOURNMENT

POSTED TO PUBLIC: \_\_\_\_\_  
(Date) (Time)

*The Berkeley County Farmland Protection Board (the Board) may enter executive session for possible legal matters, personnel matters, or real property acquisitions pursuant to WV Code §6-9A-4.*

The Board reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Board.