



BERKELEY COUNTY FARMLAND PROTECTION BOARD

P.O. Box 1243, Martinsburg, WV 25402

AGENDA/MEETING NOTICE – Regular Meeting

DATE: **10 March 2025**

LOCATION: Economic Development Authority Conference Room
300 Foxcroft Avenue, Suite 201
Martinsburg WV 25401
Or by Zoom:

<https://us02web.zoom.us/j/89078901590?pwd=L8ZP4z8vh9XE6fPIHTnJxSvfSMAhEi.1>
Meeting ID: 890 7890 1590 Passcode: 962415 Or Dial: +1 301 715 8592

TIME: 6:00 P.M. REGULAR MEETING

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA/MEETING NOTICE
- IV. APPROVAL OF MINUTES: 10 February 2025 Regular Meeting
- V. REPORTS (All items for Discussion/Action)
 - A. Approval of Treasurer's Report and Check Detail (February Financials)
 - a. Approval of Bank Transfer (as needed)
 - B. Executive Director's Report
 - C. Board Member Reports
- VI. BUSINESS ITEMS (All items for Discussion/Action)
 - A. Consider for Approval: Monitoring Reports for Group A and for Group B
 - B. Consider for Approval: Updating Shipping Cost on Sign Order
 - C. Consider for Approval: Policy updates:
 1. Board Code of Conduct
 - D. Discuss progress of Anniversary Mixer Celebration
 1. Consider for Approval: Budget increase on categories as it relates to promotional/public outreach costs and advertising
 2. Consider for Approval: Raise Credit Card purchase limit for promotional items for Anniversary Mixer
 3. Consider for Approval: Possible billboard, radio, and/or newspaper advertising
 4. Consider for Approval: Finalizing selection of a venue and possible date(s)
 - E. Consider for Approval: Legal Symposium
 - F. Consider for Approval: Review of RFP Policy and RFP for Banking Services
 - G. Review 2021-2026 Strategic Plan
 1. Consider for Approval: Mailer for Public Input
- OTHER BUSINESS ITEMS
- VII. PUBLIC COMMENT
- VIII. ADJOURNMENT

POSTED TO PUBLIC: _____
(Date) (Time)

The Berkeley County Farmland Protection Board reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Board.