



BERKELEY COUNTY FARMLAND PROTECTION BOARD

P.O. Box 1243, Martinsburg, WV 25402

AGENDA/MEETING NOTICE – Regular Meeting

DATE: **13 January 2024**

LOCATION: Economic Development Authority Conference Room
300 Foxcroft Avenue, Suite 201
Martinsburg WV 25401

Or by Zoom:

<https://us02web.zoom.us/j/87862907728?pwd=d74pkovQxOqpP3sekEwL1UmjxdXvOB.1>

Meeting ID: 878 6290 7728 Passcode: 314554 Or Dial +1 301 715 8592

TIME: 6:00 P.M. REGULAR MEETING

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA/MEETING NOTICE
- IV. APPROVAL OF MINUTES: 9 December 2024 Regular Meeting
- V. ELECTION OF OFFICERS
- VI. REPORTS (All items for Discussion/Action)
 - A. Approval of Treasurer's Report and Check Detail (December Financials)
 - a. Approval of Wire Transfer (as needed)
 - B. Executive Director's Report
 - C. Board Member Reports
- VII. BUSINESS ITEMS (All items for Discussion/Action)
 - A. Discuss/Consider for Approval: PID 3/PID 57 DOCE Amendment Request
 - B. Consider for Approval: Policy updates:
 1. Annual leave (updating Annual Leave, solidifying Sick/Medical Leave and Compensatory time)
 2. Board Code of Conduct
 - C. Consider for Approval: BCYF Ad and/or Sponsorship
- OTHER BUSINESS ITEMS
- VIII. PUBLIC COMMENT
- IX. ADJOURNMENT

POSTED TO PUBLIC: _____
(Date) (Time)

The Berkeley County Farmland Protection Board reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Board.