



# BERKELEY COUNTY FARMLAND PROTECTION BOARD

P.O. Box 1243, Martinsburg, WV 25402

## AGENDA/MEETING NOTICE – Regular Meeting (Agenda Amended 12/4/2024)

DATE: **9 December 2024**

LOCATION: Economic Development Authority Conference Room  
300 Foxcroft Avenue, Suite 201  
Martinsburg WV 25401

Or by Zoom:

<https://us02web.zoom.us/j/84330366346?pwd=huguWsd7WHVougejpRiTPw7dxk4Oys.1>

Meeting ID: 843 3036 6346    Passcode: 888695    Dial: +1 301 715 8592 US

TIME: 6:00 P.M. REGULAR MEETING

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA/MEETING NOTICE
- IV. APPROVAL OF MINUTES: 12 November 2024 Regular Meeting, 12 November Committee Meeting, and 03 December 2024 Special Meeting
- V. REPORTS (All items for Discussion/Action)
  - A. Approval of Treasurer’s Report and Check Detail (November Financials)
    - a. Approval of Wire Transfer (as needed)
  - B. Executive Director’s Report
  - C. Board Member Reports
- VI. BUSINESS ITEMS (All items for Discussion/Action)
  - A. Consider for Approval: Impervious surface limit for Property in Acquisition, PID 2024-10
  - B. Discuss/Consider for Approval: PID 3/PID 57 DOCE Amendment Request
  - C. Consider for Approval: Policy updates:
    1. Annual leave (updating Annual Leave, solidifying Sick/Medical Leave and Compensatory time)
    2. Board Code of Conduct
- OTHER BUSINESS ITEMS
- VII. PUBLIC COMMENT
- VIII. ADJOURNMENT

POSTED TO PUBLIC: \_\_\_\_\_  
(Date) (Time)

The Berkeley County Farmland Protection Board reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Board.