



BERKELEY COUNTY FARMLAND PROTECTION BOARD

P.O. Box 1243, Martinsburg, WV 25402

AGENDA/MEETING NOTICE – Regular Meeting

DATE: **12 November 2024**

LOCATION: Berkeley County Farmland Protection office
229 E. Martin St, Suite 300, Martinsburg WV 25401

Or by Zoom:

<https://us02web.zoom.us/j/84700789158?pwd=wbs9FVgUWSfZ9edn57Z3ex3xmY3Quc.1>

Meeting ID: 847 0078 9158 Passcode: 121352

or Dial by your location +1 301 715 8592

TIME: 6:00 P.M. REGULAR MEETING

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA/MEETING NOTICE
- IV. APPROVAL OF MINUTES: 15 October 2024 and 21 October 2024 Special Meeting
- V. REPORTS (All items for Discussion/Action)
 - A. Approval of Treasurer’s Report and Check Detail (October Financials)
 - a. Approval of Wire Transfer (as needed)
 - B. Executive Director’s Report
 - C. Board Member Reports
- VI. BUSINESS ITEMS (All items for Discussion/Action)
 - A. Consider for Approval: Monitoring Reports for Group I and for Group J
 - B. Consider for Approval: RFP scoring/selections for:
 - 1. Audit
 - 2. Phase 1’s
 - C. Discuss/Consider for Approval: PID 13 Request for Tree Removal
 - D. Consider for Approval: Policy updates:
 - 1. Committee
 - 2. Annual leave (updating Annual Leave, solidifying Sick/Medical Leave and Compensatory time)
 - 3. Board Code of Conduct
 - E. Consider for Approval: Selection of FY2025 properties for conservation easement acquisitions
- OTHER BUSINESS ITEMS
- VII. PUBLIC COMMENT
- VIII. ADJOURNMENT

POSTED TO PUBLIC: _____
(Date) (Time)

The Berkeley County Farmland Protection Board reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Board.