

BERKELEY COUNTY FARMLAND PROTECTION BOARD  
P.O. Box 1243, Martinsburg, WV 25402

AGENDA/MEETING NOTICE – Regular Meeting

DATE: 13 June 2019  
TIME: 5:00 P.M.  
LOCATION: Berkeley County Development Authority Offices  
300 Foxcroft Avenue, Suite 201, Martinsburg, WV

5:00 PM. Executive Director Evaluation. Executive Session.

6:00 PM. Regular Meeting

- I. CALL TO ORDER
  - II. ROLL CALL
  - III. APPROVAL OF AGENDA/MEETING NOTICE
  - IV. APPROVAL OF MINUTES/Board meeting of 13 May 2019
  - V. REPORTS (All items for Discussion/Action)
    - A. Treasurer's Report and Check Detail (May financials)
    - B. Executive Director's Report
    - C. Board Member Reports
  - VI. BUSINESS ITEMS (All items for Discussion/Action)
    - A. Easement Monitor Reports
    - B. Bayer the Bottom - Offer to Purchase Conservation Easement
    - C. Executive Director Job Description
    - D. Administrative Assistant Job Description
    - E. Review and Approval of FY2020 Budget
- OTHER BUSINESS ITEMS
- VII. PUBLIC COMMENT
  - VIII. ADJOURNMENT

POSTED TO PUBLIC: 6/5/2019 12:45 P.M.  
(Date) (Time)

The Berkeley County Farmland Protection Board reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Board.