

BERKELEY COUNTY FARMLAND PROTECTION BOARD

P.O. Box 1243, Martinsburg, WV 25402

AGENDA/MEETING NOTICE – Regular Meeting

DATE: 13 May 2019

TIME: 5:00 P.M.

LOCATION: Berkeley County Development Authority Offices
300 Foxcroft Avenue, Suite 201, Martinsburg, WV

5:00 PM. Executive Director Evaluation. Executive Session.

6:00 PM. Regular Meeting

- I. CALL TO ORDER
 - II. ROLL CALL
 - III. APPROVAL OF AGENDA/MEETING NOTICE
 - IV. APPROVAL OF MINUTES/Board meeting of 08 April 2019
 - V. REPORTS (All items for Discussion/Action)
 - A. Treasurer's Report and Check Detail (April financials)
 - B. Executive Director's Report
 - C. Board Member Reports
 - VI. BUSINESS ITEMS (All items for Discussion/Action)
 - A. Easement Monitor Reports
 - B. Policy Manual Updates – Title, Offer Timeline, Exemption area location
 - C. Review of Draft Budget for FY2020
 - D. Approval of FY2020 Insurance/Worker's Compensation Insurance
 - E. Canby, Harland Springs LLC, Hawkins, Talbott applications. Offer to purchase conservation easement
 - F. Purchase of computer for Administrative Assistant
 - G. Mark & Karen Burkhart Easement – possible addition of 0.7921 acres at later date
 - H. Back Creek Watershed 319 Project – selection of property/properties
- OTHER BUSINESS ITEMS
- VII. PUBLIC COMMENT
 - VIII. ADJOURNMENT

POSTED TO PUBLIC: _____
(Date) (Time)

The Berkeley County Farmland Protection Board reserves the right to re-arrange items on the agenda as needed due to time constraints of the public or the Board.