

**Pendleton Co. Farmland Protection Board**  
**Donation of a Conservation Easement**  
**Application Form**

Date: \_\_\_\_\_

**General Information:**

Name of Owner(s): \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Property Information:**

Location of Property (please describe):

Deed Reference: \_\_\_\_\_ Book \_\_\_\_\_ Page \_\_\_\_\_

Tax Map Numbers: \_\_\_\_\_

County:

Total Acreage: \_\_\_\_\_ Acreage Offered for Easement: \_\_\_\_\_

Are you aware of any encumbrances to the title of the property? \_\_\_\_\_

Do you have a Deed of Right of Way to your property? \_\_\_\_\_

Is the property:

- Subject to a sales contract? Yes (attach contract) No
- Currently listed for sale? Yes (attach details) No
- Ceased being used for agricultural purposes within the last two years? Yes (attach details) No
- In the estate process or has it been inherited within the last two years? Yes (attach details) No

**Farm Use**

Does the property have a current farm-use valuation for property tax purposes?

Yes (attach most recent filing) No

Does the property have a current conservation plan?

Yes (Date of NRCS approval \_\_\_\_\_) No

Is the conservation plan being implemented ?

Yes (attach evidence of implementation) No

**Soil Evaluation** (attach soil maps)

Can the property be described as:

Prime or unique soil State-wide significant farmland

or locally significant farmland

**Location to working farms or protected areas** (check all that apply)

Property adjoins or is within 2,500 feet of a property under a perpetual conservation easement

Property adjoins or is within 2,500 feet of a property that has a farm-use valuation

Property adjoins or is within 2,500 feet of the national forest or a wildlife management area

**Site Evaluation** (check all that apply)

- \_\_\_\_\_ Property is on the National Register of Historical Places
- \_\_\_\_\_ Property contains a site of historical significance
- \_\_\_\_\_ Property contains an archeological site
- \_\_\_\_\_ Property has features of geological significance
- \_\_\_\_\_ Property fronts on a major stream, creek or river
- \_\_\_\_\_ Property fronts on a minor stream

- \_\_\_\_\_ Property contains mature forests
- \_\_\_\_\_ Property contains a cave
- \_\_\_\_\_ Property is in an area or is contiguous to an area of biological significance
- \_\_\_\_\_ Property contains endangered or threatened species habitat
- \_\_\_\_\_ Property contains a year-round spring
- \_\_\_\_\_ Property contains a seasonal or wet-weather spring
- \_\_\_\_\_ Property contains wetlands
- \_\_\_\_\_ Property contains a sink or sink hole

**Valuation**

Owner's Estimate: Fair market value \$

Agricultural value \$

Has an appraisal been completed? Yes No

Offering Price \$

Are there secured debts or liens on property?

Yes (list holder) No

Holder _____	Amount \$ _____
Holder _____	Amount \$ _____

Will the lender agree to subordinate the loan? Yes No

**Other Land Use Considerations**

Status of Mineral Rights

Landowner currently owns mineral rights	Yes	No
Landowner has leased mineral rights	Yes	No
Third party owns mineral rights	Yes	No

Hazardous Wastes and Contaminants

To your knowledge, does your property contain any hazardous waste sites? Yes  
No

*Note: In the event that the property qualifies for federal matching funds, an on-site hazardous materials inspection survey will be required.*

Intended Forestry Use

Will timber harvesting be allowed or excluded on your property? Circle One

**Intended Property Restrictions and Uses:**

Briefly describe the owner(s) intent for the property. Include intended uses, protections to be applied to various portions, residential sites and reserved residential sites, etc.

**Official Contact**

Name, address, and phone number of the contact person who is authorized by all property owners to receive correspondence from the county and negotiate the terms of the easement:

Name: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**Signatures**

All owners must sign this application giving consent to make application to the Pendleton County Farmland Protection Board for a sale of conservation easement:

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Print name: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Print name: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Print name: \_\_\_\_\_

**Documentation Checklist:** (the following must be attached)

Property plat

Deed description

Tax map (available from the Pendleton County Assessor's Office)

Soil map (available from the Potomac Valley Conservation District)

**Pendleton County Farmland Protection Board**

**P.O. Box 187**

**Franklin, WV 26807**

**[pcfarmboard@gmail.com](mailto:pcfarmboard@gmail.com)**

**Pendleton County Farmland Protection Program**  
**Sale of a Conservation Easement**  
**Application Form**

Date: \_\_\_\_\_

**General Information:**

Name of Owner(s): \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Property Information:**

Location of Property (please describe):

Deed Reference: \_\_\_\_\_ Book \_\_\_\_\_ Page \_\_\_\_\_

Tax Map Numbers: \_\_\_\_\_

County:

Total Acreage: \_\_\_\_\_ Acreage Offered for Easement: \_\_\_\_\_

Are you aware of any encumbrances to the title of the property? \_\_\_\_\_

Do you have a Deed of Right of Way to your property? \_\_\_\_\_

Is the property:

- Subject to a sales contract? Yes (attach contract) No
- Currently listed for sale? Yes (attach details) No
- Ceased being used for agricultural purposes within the last two years? Yes (attach details) No
- In the estate process or has it been inherited within the last two years? Yes (attach details) No

**Farm Use**

Does the property have a current farm-use valuation for property tax purposes?

Yes (attach most recent filing) No

Does the property have a current conservation plan?

Yes (Date of NRCS approval \_\_\_\_\_) No

Is the conservation plan being implemented?

Yes (attach evidence of implementation) No

**Soil Evaluation** (attach soil maps)

Can the property be described as:

- Prime or unique soil
- State-wide significant farmland
- Locally significant farmland

**Location to working farms or protected areas** (check all that apply)

Property adjoins or is within 2,500 feet of a property under a perpetual conservation easement

Property adjoins or is within 2,500 feet of a property that has a farm-use valuation

Property adjoins or is within 2,500 feet of the national forest or a wildlife management area

**Site Evaluation** (check all that apply)

Property is on the National Register of Historical Places

Property contains a site of historical significance

Property contains an archeological site





**Intended Forestry Use**

Will timber harvesting be allowed or excluded on your property? Circle One

**Intended Property Restrictions and Uses:**

Briefly describe the owner(s) intent for the property. Include intended uses, protections to be applied to various portions, residential sites and reserved residential sites, etc.

**Official Contact**

Name, address, and phone number of the contact person who is authorized by all property owners to receive correspondence from the county and negotiate the terms of the easement:

Name: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

**Signatures**

All owners must sign this application giving consent to make application to the Pendleton County Farmland Protection Board for a sale of conservation easement:

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Print name: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Print name: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Print name: \_\_\_\_\_

**Documentation Checklist:** (the following must be attached)

Property plat

Deed description

Tax map (available from the Pendleton County Assessor's Office)

Soil map (available from the Potomac Valley Conservation District)

**Pendleton County Farmland Protection Board**

**P.O. Box 187**

**Franklin, WV 26807**

**[pcfarmboard@gmail.com](mailto:pcfarmboard@gmail.com)**