

Mineral County Farmland Protection Board

P.O. Box 275
Keyser, WV 26726

MCFPB Use Only rvs- 9/2016 DATE _____ INT _____

Sale or Donation of Perpetual Conservation Easement Application Form

ATTENTION: Applicants must have a conservation plan prepared or approved by NRCS to be approved for a conservation easement. (Applications are accepted continually throughout the year.)

Date: ____/____/____

General Information

Name of Owner(s): _____

Address: _____

Home Phone: (____) _____

Work Phone: (____) _____

This application is for:

- ☐ Purchase of a conservation easement
☐ Donation of a conservation easement

Property Information

Physical Address or Location of Property:

Directions to Property:

Briefly describe the owner(s) intent for the property. Include intended uses of property, protections to be applied to various portions of property, residential sites and reserved residential sites, etc.

Deed Reference Information

Deed Book _____

Deed Page Number: _____

Tax Map Number: _____

Tax Parcel Number: _____

A. Acreage

Total Acreage: _____

Acreage offered for easement: _____

Does the property have a current farm-use valuation for tax purposes? ☐ Yes ☐ No

If yes, list current farm-use valuation: \$ _____

If yes, include copy of valuation from Mineral County Tax Assessor.

House included in easement

☐ Yes ☐ No

Residential track included in easement

☐ Yes ☐ No

B. Soil Evaluation

Indicate if:

A soil profile was conducted by NRCS.

☐ Yes ☐ No

If yes, attach soil map with acreage for each soil type.

C. Water Features of the Property

Please indicate water features of the property

Fronts on a major stream, creek or river

☐ Yes ☐ No

Contains a stream or tributary

☐ Yes ☐ No

Contains a year-round spring

☐ Yes ☐ No

Contains a wetland

☐ Yes ☐ No

D. Secured Debts or Liens on the property

Holder 1 Amount: \$ _____

Name: _____

Address: _____

Phone Number: (____) _____

Will the lender (Holder 1) agree to subordinate the loan? ☐ Yes ☐ No

If yes, include documentation of agreement to subordinate.

Holder 2 Amount: \$ _____

Name: _____

Address: _____

Phone Number

()

Will the lender (Holder 2) agree to subordinate the loan?

☐ Yes ☐ No

If yes, include documentation of agree to subordinate.

E. Price/Easement

Appraisal Value:

Market Value

\$

Agricultural Value

\$

Has an appraisal been completed:

☐ Yes ☐ No

Appraisal (Attach a copy of the full appraisal, if applicable)

\$

Price at which Owner agrees to sell Conservation

Easement

\$

Owner's Non-cash charitable contribution:

\$

Official Contact

Name, address and phone number of the contact person who is authorized by all property owners to receive correspondence from the MCFPB and negotiate the terms of the easement:

Name:

Phone Number:

Address:

E-mail:

Signatures

All owners must sign this application giving consent to make application to the Mineral County Farmland Protection Board for a conservation easement sale/donation; and if accepted, agree to the terms of the MCFPB Program, including the owners offering price.

Name:

Signature:

Date: ____/____/____

Name:

Signature:

Date: ____/____/____

Name:

Signature:

Date: ____/____/____

Name: _____

Signature: _____ Date: ____/____/____

Documentation Checklist

The following documents must be attached:

1. Sketch plat of property
2. Deed description (legal description included in deed to current owner)
3. Tax map (available from Mineral County Assessor's Office)
4. Soil map (available from NRCS)
5. Soil profile (available from NRCS)
6. NRCS letter confirming NRCS-USDA Conservation Plan

The following documents must be attached if applicable:

1. Letter of subordination from financial institution

Note: All applications must be completed and signed to be considered. Additional information may be required from the applicant.